



Our ref: CORP F2023/000848
Receipt No: 18518862

CORPORATE SERVICES
Level 15
25 Grenfell Street
Adelaide SA 5000
GPO Box 1671
Adelaide SA 5001
DX 667
Tel 8429 0422
www.pir.sa.gov.au

24 November 2023

The Hon Heidi Girolamo MLC
Member of the Legislative Council
Parliament House
ADELAIDE SA 5000

Dear Ms Girolamo

Determination under the *Freedom of Information Act 1991*

I refer to your application made under the *Freedom of Information Act 1991* which was received by the Department of Primary Industries and Regions (PIRSA) on 2 November 2023, seeking access to the following:

"Copies of correspondence, reports and briefings between PIRSA and the Civil Aviation Safety Authority (CASA)."

Timeframe: 1/03/2023 to 31/10/2023

Accordingly, the following determination has been finalised.

I have located thirteen documents that are captured within the scope of your request.

Determination

I have determined that access to the following documents is **granted in part**:

Doc No.	Description of document	No. of Pages
1	Emails between Sub-program Lead, SARDI/PIRSA and Civil Aviation Safety Authority dated 29/3/2023 and 30/3/2023 re Advice on RPA Operator's Certificate (ReOC) Renewal	2
2	Email from Sub-program Lead, SARDI/PIRSA to Civil Aviation Safety Authority dated 13/4/2023 encl RPA Operator's Certificate (ReOC) renewal application	7
3	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 16/4/2023 re myCASA RPA Operator's Certificate (ReOC) certificate renewal notice	2
4	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 20/4/2023 re April Expiry – RPA Operator's Certificate (ReOC) Permission Renewal Notice	2

5	Emails from Sub-program Lead, SARDI/PIRSA dated 13/4/2023 and 26/4/2023 re RPA Operator's Certificate (ReOC) renewal application encl renewal form	8
6	Emails between Sub-program Lead, SARDI/PIRSA and Civil Aviation Safety Authority dated 13/4/2023 and 27/4/2023 re RPA Operator's Certificate (ReOC) renewal application encl estimate letter	5
7	Emails between Civil Aviation Safety Authority and Sub-program Lead, SARDI/PIRSA dated 2/5/2023 re ReOC Renewal application encl cover letter and certificate	5
8	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 4/6/2023 re myCASA – Drone registration renewal notice	3
9	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 5/6/2023 re myCASA – Drone registration renewed encl receipt	3
10	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 6/6/2023 re myCASA – Drone registration renewal notice	2
11	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 19/6/2023 re myCASA – Drone registration renewal notice	2
12	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 20/6/2023 re myCASA – Drone registration renewal encl receipt	3
13	Email from Civil Aviation Safety Authority to PIRSA:Remotely Piloted Aircraft dated 20/6/2023 re myCASA – Drone registration confirmation encl receipt	3

The information removed from the above documents is pursuant to Clause 6(1) of Schedule 1 of the Freedom of Information Act which states:

“6 - Documents affecting personal affairs

(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).”

The information removed consists of the following:

Documents 1 and 6:

- Aviation Reference Number (ARN)
- Mobile telephone number of Departmental officer
- Name of Civil Aviation Safety Authority (CASA) officer

Document 2:

- Aviation Reference Number
- Mobile telephone number of Departmental officer
- Digital signature code of Departmental officer

Documents 3, 8, 9, 10, 11, 12 and 13:

- Aviation Reference Number

Document 4:

- Aviation Reference Number
- Name of CASA officer

Document 5:

- Aviation Reference Number
- Mobile telephone number of Departmental officer
- Digital signature code of Departmental officer
- Name of CASA officer

Document 7:

- Aviation Reference Number
- Mobile telephone number of Departmental officer
- Name and signature of CASA officer

The term 'personal affairs' has been held to involve 'matters of private concern to an individual' and the 'composite collection of activities personal to the individual concerned'.

An Aviation Reference Number (ARN) is a unique identifier to a customer.

As a mobile telephone number allows a person, including an officer of an agency, to be contacted outside of business hours and is information that is not ordinarily available to the public, the information is taken to concern the personal affairs of an individual.

With respect to the removal of the names of CASA officers, there would be an expectation that their personal information would not be released in this way.

Accordingly, it is considered that disclosure of this information would be an unreasonable intrusion into the privacy rights of the individuals concerned.

If you are dissatisfied with this determination, you are entitled to exercise your right of review and appeal as outlined in the attached documentation [Making a Freedom of Information Application | State Records of South Australia \(archives.sa.gov.au\)](#), by completing the "FOI Application Form for Internal Review of a Determination" and returning the completed form to:

Freedom of Information Principal Officer
Department of Primary Industries and Regions
GPO Box 1671
ADELAIDE SA 5001

or via email PIRSA.FOI@sa.gov.au

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your application, and the documents to which you are given access, will be published in PIRSA's disclosure log. A copy of PC045 can be found at http://dpc.sa.gov.au/data/assets/pdf_file/0019/20818/PC045-Disclosure-Log-Policy.pdf

If you disagree with publication, please advise the undersigned in writing within fourteen calendar days from the date of this determination.

Should you require further information or clarification with respect to this matter, please contact Ms Lisa Farley, Senior Freedom of Information Advisor on 8429 0422 or email PIRSA.FOI@sa.gov.au.

Yours sincerely



Michelle Griffiths

Accredited Freedom of Information Officer
DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS

Farley, Lisa (PIRSA)

From: RPAS/PAC Assignment <rpas.pac@casa.gov.au>
Sent: Thursday, 30 March 2023 9:51 AM
To: PIRSA:Remotely Piloted Aircraft
Subject: RE: State of South Australia Represented by Department of Primary Industries and Regions - ARN [REDACTED] - Advice on ReOC renewal - [REDACTED] [SEC=OFFICIAL]

You don't often get email from rpas.pac@casa.gov.au. [Learn why this is important](#)

OFFICIAL

Good morning Tim,

Thank you for your email. It seems as though it may be better to renew the ReOC and supply the Operations Manual amendments at a later stage.

The ReOC renewal process doesn't allow for scope changes; only general matters such as the addition/removal of a business name, change of legal entity name where the legal entity remains the same, and removal of scope such as a category.

If you were intending on varying the ReOC such as for the addition of an RPA category, this takes a minimum of four weeks to process and sometimes (at no obligation) the ReOC renewal may discretionally be incorporated with that job. The RePL ratings need to be covered and it appears that that isn't the case in this instance.

If you'd still like a call please advise.

Kind regards,

[REDACTED]

Senior Regulatory Services Officer (RPAS)
 Entry Control and Coordination
CASA\Regulatory Oversight Division

www.casa.gov.au



IMPORTANT: Drone registration is now open. Any drone, or remotely piloted aircraft, operated for business or as part of your job must be registered from 28 January 2021. Visit www.casa.gov.au/drones/register

From: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>
Sent: Wednesday, March 29, 2023 5:23 PM
To: REGSERVICES <REGSERVICES@casa.gov.au>
Cc: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>
Subject: Advice on ReOC renewal - [REDACTED]

OFFICIAL

The ReOC for [REDACTED] requires renewal (we're at the end of our first year of certification)

I would like to amend our operations manual, but it will be difficult for me to finalise edits in the time available prior to renewal date.

Can you please advise if there's a significant advantage to me fast tracking and submitting an amended Ops Manual? Or if there's merit to me simply renewing our existing certification with amendments to be considered as a separate application a couple of months later.

Any written advice would be greatly appreciated (or a call would be even better)

Many thanks

Tim

Tim Pitt | Sub-program Lead

South Australian Research and Development Institute – SARDI | Department of Primary Industries and Regions

Chief Remote Pilot | PIRSA

Affiliate | The University of Adelaide

Affiliate | Flinders University

Plant Research Centre - Gate 2B Hartley Gr, Urrbrae SA 5064 | GPO Box 397, Adelaide SA 5001

T: +61 8 8429 2299 | M: +61 Clause 6(1) | E: tim.pitt@sa.gov.au | W: pir.sa.gov.au



The Department of Primary Industries and Regions respects Aboriginal people as the state's first people and nations. We recognise Aboriginal people as traditional owners and occupants of South Australian land and waters. We pay our respects to Aboriginal cultures and to Elders past, present and emerging.

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Farley, Lisa (PIRSA)

From: PIRSA:Remotely Piloted Aircraft
Sent: Thursday, 13 April 2023 1:44 PM
To: regservices@casa.gov.au
Cc: PIRSA:Remotely Piloted Aircraft; Pitt, Tim (PIRSA-SARDI)
Subject: Clause 6(1) ReOC renewal application
Attachments: PIRSA - Clause 6(1) ReOC Renewal form101-02_signed.pdf

OFFICIAL

Please find attached PIRSA's application for ReOC renewal (couldn't complete through online portal).

Regards

Tim Pitt | Sub-program Lead

South Australian Research and Development Institute – SARDI | Department of Primary Industries and Regions

Chief Remote Pilot | PIRSA

Affiliate | The University of Adelaide

Affiliate | Flinders University

Plant Research Centre - Gate 2B Hartley Gr, Urrbrae SA 5064 | GPO Box 397, Adelaide SA 5001

T: +61 8 8429 2299 | M: +61 Clause 6(1) | E: tim.pitt@sa.gov.au | W: pir.sa.gov.au



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101-02 Application RPA Operator's Certificate (ReOC)

Initial issue/variation/renewal

CASR Part 101

Apply for your ReOC renewal online

If you have no variations for your ReOC, you can apply and pay online in myCASA and get your ReOC renewed within minutes.

Go to [myCASA](#) >

OR



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to regservices@casa.gov.au.

i This form has combined 101-02, 101-03 and 101-04

Purpose of this form

Use this form to apply to CASA for a the initial issue, renewal, or variation of a remotely piloted aircraft operator's certificate (ReOC).

Who is this form for?

This form is for individuals and organisations to apply for:

- Initial issue of a ReOC to fly remotely piloted aircraft (RPA) commercially
- renewal or,
- Variation to an existing ReOC

Information needed to complete this form

All names except the nominated contact must have an ARN.

You are required to submit your RPAS Operations Manual as part of the ReOC application pack.

Download the [RPAS Sample Operations Manual](#) before completing this form.

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

For more information

Go to the [CASA website](#) or call us on 131 757.

Applicant

- 1** What are the **applicant** details which will be displayed on the ReOC?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Legal entity/full name

Department of Primary Industries and Regions

ARN

Clause 6(1)

ReOC number (if applicable)

7790

Contact number

Clause 6(1)

Email address

PIRSA.RPA@sa.gov.au

Contact person

- 2** Who will be the main **contact person** for this application?

Contact details will be used for this application only, including any questions and/or fee estimates.

☒ Same as above

Full name

Position

Contact number

Email address

- 3** What are you **applying** for (select one)?

Initial issue ☐ → [Go to 4](#)

Variation to existing ☐ → [Go to 4](#)

Renewal with change ☐ → [Go to 4](#)

Renewal with no change ☒ → [Go to 18](#)

- 4** What are the **Registered Business** name(s)?

☐ Add

☐ Remove

Business name

☐ Add

☐ Remove

Business name

☐ Add

☐ Remove

Business name

CEO/Managing Director details

- 5** What are the **CEO/Managing Director** details?

Full name of CEO/Managing Director

ARN

Contact number

Email address

Relevant management experience (if any)

 Attach additional pages if required

Chief Remote Pilot details

6 What are the **Chief Remote Pilot** details?

Full name of Chief Remote Pilot

ARN

Contact number

Email address

Remote Pilot Licence (RePL) / Controller Certificate acquired by (select one)

☐ RePL Training
Organisation name

☐ PPL Theory

 **Attach copy of Controller Certificate or RePL**

RPA Type Operated

Total RPA flying time

Provide details of the Chief Remote Pilot's relevant qualifications, knowledge and flying history

 **Attach additional pages if required**

Maintenance Controller details

7 What are the **Maintenance Controller** details?

Full name of Maintenance Controller

ARN

Contact number

Email address

 **Attach additional pages if required**

Fit and proper person(s) information

8 Has any action been taken against you or any of your nominated personnel; or is any action in the process of being taken against you or any of your nominated personnel; or have you been refused the issue of any aviation related licence, certificate, rating or authority by an organisation?

☐ **No**

☐ **Yes**

9 Have you or any of your nominated personnel ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

☐ **No**

☐ **Yes**

10 Do you or any of your nominated personnel have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

☐ **No**

☐ **Yes**

11 Is suspension or cancellation action pending in relation to any aviation licence you or any of your nominated personnel hold?

☐ **No**

☐ **Yes**

12 If you or any of your nominated personnel answered **yes** to any of questions **8** to **11** you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59

 **Attach additional pages if required**

13 Have you or any of your nominated personnel been subject to regulatory action by CASA or a foreign regulatory authority in the last 10 years?

- ☐ **No** ➔ **Go to 16**
- ☐ **Yes**

14 Have you or any of your nominated personnel had a ReOC (or equivalent) suspended or cancelled?

- ☐ **No**
- ☐ **Yes**

15 What are the details of the regulatory action taken against you?

Type of action

Type of authorisation action taken against

Date the action was taken

 / /


 **Attach additional pages if required**

Proposed operations

16 What type of operations do you wish to conduct?

List each category (aeroplane, helicopter, multi-rotor, powered-lift, airship), manufacturer make and model and gross weight/capacity of RPA to be operated.

Add	Remove	Category	Manufacturer make and model	Gross Weight	RPAS Aerial Work	RePL Theory and Operation Training	RePL Operation Only Training
<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 Attach additional pages if required

Application checklist

17 Select/specify attachments for **Initial issue, renewal with change and variations only**:

- ☐ Additional Registered Business name(s) with registration numbers are attached
- ☐ Additional details of CEO/Managing Director are attached
- ☐ Additional details of Chief Remote Pilot are attached
- ☐ Additional details of Maintenance Controller including additional positions are attached
- ☐ Additional information about criminal charge and conviction is attached
- ☐ Additional information about the regulatory action are attached
- ☐ Copy of controller certificate or remote pilot licence for your nominated Chief Remote Pilot
- ☐ Operations Manual (required)
- ☐ RPAS Operational Procedures (Library) for operating less than 150kg (if applicable)
- ☐ Maintenance Manual for operating over 150kg (if applicable)
- ☐ Flight Manual for operating over 150kg (if applicable)
- ☐ Completed training syllabus for all RePL training (if applicable)

If other please specify

Declaration

18 I declare that:

- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the application checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Timothy Ronald Pitt

Signature

Clause 6(1)

Digitally signed by

Clause 6(1)

Date: 2023.04.13
13:35:54 +09'30'

Date (DD/MM/YYYY)

13 / 04 / 2023

In what capacity are you making this declaration?

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.

For example: Self, Director, Agent

CRP - Delegated PIRSA CEO

If declaring as an Agent, you must provide address details

 Attach authority

Returning your form



By email – attach this form and all supporting documents.
Send them to regservices@casa.gov.au

Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Sunday, 16 April 2023 2:28 AM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA – ReOC certificate renewal notice [SEC=OFFICIAL] CRM:000061456460



Australian Government
 Civil Aviation Safety Authority

16 Apr 2023

ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS

112/25 Grenfell ST

Adelaide SA

Australia

Dear Sir/Madam,

The certificate(s) listed below is about to expire.

Remote Operator certificate (ReOC)			
Certificate number	Certificate revision	Certificate holder name	Expiry date
CASA.ReOC.7790	0	STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS	30 April 2023

Don't delay – renew your certificate today!

- Go to **my.casa.gov.au**
- Log in to your myCASA account (or [create an account](#) if you don't already have one)
- Check your details are correct
- Renew your certificate (with no variations).

Deadline for renewals

The cut-off time for online or emailed certificate renewal applications is 11:59 PM AEST on the date your renewal is due. If you submit a renewal but your certificate expires before your renewal is issued, you will not be able to use your operating certificate until you have received confirmation that your certificate has been renewed.

If you allow your certificate to lapse, operations authorised under this certificate are no longer permitted. Lapsed certificates cannot be reinstated and will require submission of a new initial issue application (associated costs apply).

If you plan to stop operations authorised by your certificate, please contact us in writing and ask for your certificate to be cancelled. To do this, email regservices@casa.gov.au

Contact us

If you have any questions about your certificate renewal, please contact us at regservices@casa.gov.au.

Yours sincerely

Entry Control Coordination

**Civil Aviation Safety Authority
CASA\Regulatory Oversight**

p: 131 757

e: regservices@casa.gov.au.

w: www.casa.gov.au

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Farley, Lisa (PIRSA)

From: REGSERVICES <REGSERVICES@casa.gov.au>
Sent: Thursday, 20 April 2023 9:34 AM
To: PIRSA:Remotely Piloted Aircraft
Subject: APRIL EXPIRY - STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS - ARN ^{Clause 6(1)} - ReOC Permission Renewal Notice - Final Reminder [SEC=OFFICIAL]

You don't often get email from regservices@casa.gov.au. [Learn why this is important](#)

OFFICIAL

This is the second and last reminder notice that CASA will be sending before your ReOC expires 30 April 2023.

ReOC Renewal Notice

Amount: \$480.00

Due date: 30 April 2023

Good Afternoon ,

Your RPA Operator's Certificate (ReOC) number CASA.ReOC.7790 is due to expire on 30 April 2023.

Please Note: Only the nominated CEO is authorised to renew the ReOC online. CASA recommends that renewals should be submitted online at least five business days before the expiry date to allow sufficient time for your renewal to be processed.

How to renew your ReOC (with no variations)

If you don't need to make any variations, you can renew your ReOC online through our myCASA portal.

To use this option, you will need to have a myCASA account and your details must be up to date with CASA.

Instructions on [how to create an account \(if you don't already have one\) and how to submit your ReOC renewal online](#) are available on our website.

How to renew your certificate (with changes)

If you need to make changes (for example if you want to add or remove a trading name, conduct different operations or operate different RPA types), please complete and return form number [101-02](#).

Please ensure you allow sufficient time for CASA to assess your application before your certificate expires. For advice about current deadlines for submitting renewals with variations, please contact the Permissions Issue Team at regservices@casa.gov.au.

If your ReOC expires

The cut-off time for online or emailed ReOC renewal applications is midnight AEST on the date your renewal is due. If you submit a renewal but your certificate expires before your renewal is issued, you will be unable to use your operating certificate until you have received confirmation that your certificate has been renewed.

If you do not submit your ReOC renewal application before the expiry date, you will not be able to continue operating. Please note expired certificates cannot be reinstated. If this applies, you will need to submit an initial issue application form and pay the initial issue fees.

Other authorisations

Please note the online process is only available for ReOC renewals that don't require any changes. If you hold other authorisations that require renewal at the same time as your ReOC – such as permissions or area approvals please complete form [101-09](#) and email it to rpas@casa.gov.au.

Need help?

If you have any questions about your ReOC renewal, please contact the Permissions Issue Team at regservices@casa.gov.au.

Thanks

Clause 6(1)

The Regulatory Services Team
Entry Control and Coordination
CASA\Regulatory Oversight Division
GPO Box 2005, Canberra ACT 2601
www.casa.gov.au



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Farley, Lisa (PIRSA)

From: PIRSA:Remotely Piloted Aircraft
Sent: Wednesday, 26 April 2023 4:15 PM
To: rpa.pac@casa.gov.au; regservices@casa.gov.au
Cc: PIRSA:Remotely Piloted Aircraft; Pitt, Tim (PIRSA-SARDI)
Subject: FW: **Clause 6(1)** ReOC renewal application
Attachments: PIRSA - **Clause 6(1)** ReOC Renewal form101-02_signed.pdf

OFFICIAL

Dear **Clause 6(1)** and CASA RPAS team

I am continuing to receive reminders on pending expiry of PIRSA's ReOC (**Clause 6(1)**). This is despite me submitting our 101-02 paperwork two weeks ago

Note that I have tried to renew through the myCASA portal (using three different devices) on multiple occasions through March/April, but keep getting a message of 'Unable to proceed – Error 2.0'

Can you please confirm that you have received my 101-02 renewal application and help me finalise renewal/payment before expiry on April 30?

Thanks in advance

Tim Pitt | SARDI
P: +61 8 8429 2299 | M: +61 **Clause 6(1)**

From: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>
Sent: Thursday, 13 April 2023 1:44 PM
To: regservices@casa.gov.au
Cc: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>; Pitt, Tim (PIRSA-SARDI) <Tim.Pitt@sa.gov.au>
Subject: **Clause 6(1)** ReOC renewal application

OFFICIAL

Please find attached PIRSA's application for ReOC renewal (couldn't complete through online portal).

Regards

Tim Pitt | Sub-program Lead

South Australian Research and Development Institute – SARDI | Department of Primary Industries and Regions

Chief Remote Pilot | PIRSA

Affiliate | The University of Adelaide

Affiliate | Flinders University

Plant Research Centre - Gate 2B Hartley Gr, Urrbrae SA 5064 | GPO Box 397, Adelaide SA 5001

T: +61 8 8429 2299 | M: +61 **Clause 6(1)** | E: tim.pitt@sa.gov.au | W: pir.sa.gov.au



The Department of Primary Industries and Regions respects Aboriginal people as the state's first people and nations. We recognise Aboriginal people as traditional owners and occupants of South Australian land and waters. We pay our respects to Aboriginal cultures and to Elders past, present and emerging.

Disclaimer: The information in this email may be confidential and/or legally privileged. Use or disclosure of the information by anyone other than the intended recipient is prohibited and may be unlawful.



101-02 Application RPA Operator's Certificate (ReOC)

Initial issue/variation/renewal

CASR Part 101

Apply for your ReOC renewal online

If you have no variations for your ReOC, you can apply and pay online in myCASA and get your ReOC renewed within minutes.

Go to [myCASA](#) >

OR



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to regservices@casa.gov.au.



This form has combined 101-02, 101-03 and 101-04

Purpose of this form

Use this form to apply to CASA for a the initial issue, renewal, or variation of a remotely piloted aircraft operator's certificate (ReOC).

Who is this form for?

This form is for individuals and organisations to apply for:

- Initial issue of a ReOC to fly remotely piloted aircraft (RPA) commercially
- renewal or,
- Variation to an existing ReOC

Information needed to complete this form

All names except the nominated contact must have an ARN.

You are required to submit your RPAS Operations Manual as part of the ReOC application pack.

Download the [RPAS Sample Operations Manual](#) before completing this form.

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

For more information

Go to the [CASA website](#) or call us on 131 757.

Applicant

- 1** What are the **applicant** details which will be displayed on the ReOC?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Legal entity/full name

Department of Primary Industries and Regions

ARN

Clause 6(1)

ReOC number (if applicable)

7790

Contact number

Clause 6(1)

Email address

PIRSA.RPA@sa.gov.au

Contact person

- 2** Who will be the main **contact person** for this application?

Contact details will be used for this application only, including any questions and/or fee estimates.

☒ Same as above

Full name

Position

Contact number

Email address

- 3** What are you **applying** for (select one)?

Initial issue ☐ → [Go to 4](#)

Variation to existing ☐ → [Go to 4](#)

Renewal with change ☐ → [Go to 4](#)

Renewal with no change ☒ → [Go to 18](#)

- 4** What are the **Registered Business** name(s)?

☐ Add

☐ Remove

Business name

☐ Add

☐ Remove

Business name

☐ Add

☐ Remove

Business name

CEO/Managing Director details

- 5** What are the **CEO/Managing Director** details?

Full name of CEO/Managing Director

ARN

Contact number

Email address

Relevant management experience (if any)

 **Attach additional pages if required**

Chief Remote Pilot details

6 What are the **Chief Remote Pilot** details?

Full name of Chief Remote Pilot

ARN

Contact number

Email address

Remote Pilot Licence (RePL) / Controller Certificate acquired by (select one)

☐ RePL Training
Organisation name

☐ PPL Theory

 **Attach copy of Controller Certificate or RePL**

RPA Type Operated

Total RPA flying time

Provide details of the Chief Remote Pilot's relevant qualifications, knowledge and flying history

 **Attach additional pages if required**

Maintenance Controller details

7 What are the **Maintenance Controller** details?

Full name of Maintenance Controller

ARN

Contact number

Email address

 **Attach additional pages if required**

Fit and proper person(s) information

8 Has any action been taken against you or any of your nominated personnel; or is any action in the process of being taken against you or any of your nominated personnel; or have you been refused the issue of any aviation related licence, certificate, rating or authority by an organisation?

- ☐ **No**
☐ **Yes**

9 Have you or any of your nominated personnel ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

- ☐ **No**
☐ **Yes**

10 Do you or any of your nominated personnel have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

- ☐ **No**
☐ **Yes**

11 Is suspension or cancellation action pending in relation to any aviation licence you or any of your nominated personnel hold?

- ☐ **No**
☐ **Yes**

12 If you or any of your nominated personnel answered **yes** to any of questions **8** to **11** you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59

 **Attach additional pages if required**

13 Have you or any of your nominated personnel been subject to regulatory action by CASA or a foreign regulatory authority in the last 10 years?

- ☐ **No** ➔ [Go to 16](#)
- ☐ **Yes**

14 Have you or any of your nominated personnel had a ReOC (or equivalent) suspended or cancelled?

- ☐ **No**
- ☐ **Yes**

15 What are the details of the regulatory action taken against you?

Type of action

Type of authorisation action taken against

Date the action was taken

/


 **Attach additional pages if required**

Proposed operations

16 What type of operations do you wish to conduct?

List each category (aeroplane, helicopter, multi-rotor, powered-lift, airship), manufacturer make and model and gross weight/capacity of RPA to be operated.

Add	Remove	Category	Manufacturer make and model	Gross Weight	RPAS Aerial Work	RePL Theory and Operation Training	RePL Operation Only Training
<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 Attach additional pages if required

Application checklist

17 Select/specify attachments for **Initial issue, renewal with change and variations only**:

- ☐ Additional Registered Business name(s) with registration numbers are attached
- ☐ Additional details of CEO/Managing Director are attached
- ☐ Additional details of Chief Remote Pilot are attached
- ☐ Additional details of Maintenance Controller including additional positions are attached
- ☐ Additional information about criminal charge and conviction is attached
- ☐ Additional information about the regulatory action are attached
- ☐ Copy of controller certificate or remote pilot licence for your nominated Chief Remote Pilot
- ☐ Operations Manual (required)
- ☐ RPAS Operational Procedures (Library) for operating less than 150kg (if applicable)
- ☐ Maintenance Manual for operating over 150kg (if applicable)
- ☐ Flight Manual for operating over 150kg (if applicable)
- ☐ Completed training syllabus for all RePL training (if applicable)

If other please specify

Declaration

18 I declare that:

- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the application checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Timothy Ronald Pitt

Signature

Clause 6(1)

Digitally signed by

Clause 6(1)

Date: 2023.04.13

13:35:54 +09'30'

Date (DD/MM/YYYY)

13

/ 04

/ 2023

In what capacity are you making this declaration?

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.

For example: Self, Director, Agent

CRP - Delegated PIRSA CEO

If declaring as an Agent, you must provide address details

 **Attach authority**

Returning your form



By email – attach this form and all supporting documents.
Send them to regservices@casa.gov.au

Farley, Lisa (PIRSA)

From: REGSERVICES <REGSERVICES@casa.gov.au>
Sent: Thursday, 27 April 2023 12:21 PM
To: PIRSA:Remotely Piloted Aircraft
Subject: RE: Clause 6(1) ReOC renewal application [SEC=OFFICIAL]
Attachments: RPAS2023-03578 - STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS - ARN Clause 6(1) - Cost Estimate.pdf

You don't often get email from regservices@casa.gov.au. [Learn why this is important](#)

OFFICIAL

Good afternoon Tim,

Please find attached the estimate letter for your recent application for a subsequent issue RPA Operator's Certificate.

Payment must be received within 28 days or your job may be closed. Please send payment details and/or remittance advice to Accounts.Receivable@casa.gov.au.

NOTE: The assessment process cannot commence until the Permissions Issue Team has received the required payment and all of the requested supporting documentation.

Kind regards,

- RMS email & Update EAP (Worksheet tab & General / Status)
- Now wait till Payment comes through.

- =====
- When payment comes through you will either get a CASE notification or an email from Accounts Receivable with the invoice attached (which you will need to RMS)
 - You will need to reconcile the cost estimate.

Clause 6(1)

Regulatory Services Officer

CASA\Regulatory Oversight Division

P: 131 757 e: REGSERVICES@casa.gov.au

GPO Box 2005, Canberra ACT 2601

www.casa.gov.au



IMPORTANT: Drone registration is now open. Any drone, or remotely piloted aircraft, operated for business or as part of your job must be registered from 28 January 2021. Visit www.casa.gov.au/drones/register

From: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>

Sent: Thursday, 13 April 2023 2:14 PM

To: REGSERVICES <REGSERVICES@casa.gov.au>

Cc: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>; Pitt, Tim (PIRSA-SARDI) <Tim.Pitt@sa.gov.au>

Subject: Clause 6(1) ReOC renewal application

OFFICIAL

Please find attached PIRSA's application for ReOC renewal (couldn't complete through online portal).

Regards

Tim Pitt | Sub-program Lead

South Australian Research and Development Institute – SARDI | Department of Primary Industries and Regions

Chief Remote Pilot | PIRSA

Affiliate | The University of Adelaide

Affiliate | Flinders University

Plant Research Centre - Gate 2B Hartley Gr, Urrbrae SA 5064 | GPO Box 397, Adelaide SA 5001

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STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS

GPO Box 1671
Adelaide , SA Australia, 5001
Email: pirsa.rpa@sa.gov.au
T: 0883 039 400

Job Reference No: RPAS2023-03578

Job Desc: Renewal of ReOC

Sub:	Fee Id	Description	Rate Amount	Rate Type
	17.6	Certification of a person as a RPA operator - process and consider	\$160.00	HR

Dear Mr Sir/Madam,

Thank you for your application for the above CASA regulatory services. To enable CASA to proceed with this application, you are required to pay the Initial Estimated Amount and provide supporting documentations, if required.

ADDITIONAL INFORMATION/DOCUMENTS REQUIRED

Following the initial review of your application, it has been identified that further details and/or documents are required to support your application. You will need to submit these documents prior to the assessment process commencing:

- n/a

HOW MUCH WILL IT COST?

The amount below is an estimate of the cost for the service requested. The Initial Estimated Amount must be paid before work will commence.

Description	Hrs	Amount
MISC ESTIMATE APPROVALS with Fee ID 17.6 @ \$160 per hour	3.00	\$480.00
Domestic Travel Time with Fee ID: 17.6 1 units @ \$160.00	0.00	\$0.00
Overseas Travel Time with Fee ID: 17.6 1 units @ \$160.00	0.00	\$0.00
Overseas Travel Costs		\$0.00
Overheads & Other Recoverable Costs		\$0.00
Total Estimate		\$480.00
<i>GST (Included in Total Estimate)</i>		<i>\$0.00</i>
Initial Payment Amount Required in Australian Dollars		\$480.00
Payment Received		\$0.00
Revised Estimate Amount		\$0.00
Balance to be paid prior to certificate being issued		\$0.00



Payment method:

You must accept and sign the estimate letter and fill the payment authorisation form

If you choose to pay your account by EFT, it is crucial that you supply a remittance advice by e-mail to accounts.receivable@casa.gov.au or fax to 02 6217 1041. Credit card payments can also be made by contacting Accounts Receivable on 1300 308 830.

Supporting documentation:

Where to lodge documents

With providing any supporting documentation it is important to send the information to the email denoted in the closing salutation of this estimate.

PAYMENT AUTHORISATION FORM

Tick One	Authority to Pay
<input type="checkbox"/>	I authorise CASA to debit the following amount from my
	<input type="checkbox"/> Master Card
	<input type="checkbox"/> Visa
	Card No.:
	Card Holder Name:
	Card Expiry Date:
	Card Holder Signature:
<input type="checkbox"/>	Pay by Cheque in favour of CASA
<input type="checkbox"/>	Pay by Electronic Funds Transfer
	BSB: 062-900
	Account No.: 10077106
	Account Name (ABN): Civil Aviation Safety Authority 44 808 014 470)
	Bank: Commonwealth Bank Australia
	Branch: Cnr London Cct & Ainslie Avenue Canberra ACT 2601 Australia
	SWIFT Code: CTBAAU2S
<input type="checkbox"/>	Credit facility with CASA
	PO #:

Please note:

1. Please note there is a legislative requirement under the Civil Aviation Act 1988 that CASA will not commence providing the service until the cheque has been honoured by the bank. The bank generally takes 6 - 7 working days to clear a cheque payment.
2. Your Job Ref. No is mentioned at the top of the front page of this Estimate Letter.
3. If you have asked for a trading name (s) to be shown on your certificate, the trading name must be registered in accordance with the Business Name Act prior to the certificate being issued and registered to the legal entity to which this permission is to be issued.
4. You will be contacted by CASA advising of the information required if your application meets CASA's requirements for a Financial Viability Assessment (FVA). For more information refer to the CASA Website at www.casa.gov.au/aoc/aoc_app/fva.htm.
5. Persons who submit payment by cheque, or via credit card over the telephone, will be taken to have read, understood and accepted the terms and conditions of payment specified on this form.



By signing here, I accept the terms and conditions as mentioned herein.

This estimate is only valid for 30 days from **27 April, 2023**. You must send the above documentation(s) and the required payment. *The Civil Aviation (Fees) Regulations do not exempt you from paying the costs incurred by CASA if you withdraw your application, the permission you applied for is refused by CASA or your job is closed due to lack of requirements or response to CASA's requests.*

For any further queries about your application or this letter, please do not hesitate to contact Clause 6(1) Clause 6(1) on 131757.

Sincerely,
Clause 6(1)

E: REGSERVICES@casa.gov.au

Farley, Lisa (PIRSA)

From: PIRSA:Remotely Piloted Aircraft
Sent: Tuesday, 2 May 2023 11:29 AM
To: REGSERVICES; PIRSA:Remotely Piloted Aircraft
Subject: RE: RPAS2023-03578 - STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS - ARN [REDACTED] - CASA.ReOC.7790 Revision 1 - Cover Letter [SEC=OFFICIAL]

OFFICIAL

Many thanks for the quick turnaround [REDACTED].
 Hopefully future renewal submissions can be managed through MyCasa portal
 Thanks again
 Tim

Tim Pitt | SARDI
 P: +61 8 8429 2299 | M: +61 [REDACTED]

From: REGSERVICES <REGSERVICES@casa.gov.au>
Sent: Tuesday, 2 May 2023 10:28 AM
To: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>
Subject: RPAS2023-03578 - STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS - ARN [REDACTED] - CASA.ReOC.7790 Revision 1 - Cover Letter [SEC=OFFICIAL]

OFFICIAL

Good Afternoon Tim,

Please find attached a cover letter and a copy of your RPA Operator's Certificate (ReOC).

Please consider if this approval affects any other permissions held with CASA; the responsibility of updating all permissions lies with the client.

As a valued client, we invite you to provide us with some feedback regarding our level of service and overall performance. Please take some time to complete the attached satisfaction survey by clicking on the link below.

<https://consultation.casa.gov.au/stakeholder-engagement-group/eff6cd85>

Kind regards,

[REDACTED]

Regulatory Services Officer
 Regulatory Oversight Division
Civil Aviation Safety Authority
 P: 131 757 e: RPAS.PAC@casa.gov.au
 GPO Box 2005, Canberra ACT 2601
www.casa.gov.au



IMPORTANT: Drone registration is now open. Any drone, or remotely piloted aircraft, operated for business or as part of your job must be registered from 28 January 2021. Visit www.casa.gov.au/drones/register

From: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>
Sent: Thursday, April 13, 2023 2:14 PM
To: REGSERVICES <REGSERVICES@casa.gov.au>
Cc: PIRSA:Remotely Piloted Aircraft <PIRSA.RPA@sa.gov.au>; Pitt, Tim (PIRSA-SARDI) <Tim.Pitt@sa.gov.au>
Subject: Clause 6(1) ReOC renewal application

OFFICIAL

Please find attached PIRSA's application for ReOC renewal (couldn't complete through online portal).

Regards

Tim Pitt | Sub-program Lead

South Australian Research and Development Institute – SARDI | Department of Primary Industries and Regions

Chief Remote Pilot | PIRSA

Affiliate | The University of Adelaide

Affiliate | Flinders University

Plant Research Centre - Gate 2B Hartley Gr, Urrbrae SA 5064 | GPO Box 397, Adelaide SA 5001

T: +61 8 8429 2299 | M: +61 Clause 6(1) | E: tim.pitt@sa.gov.au | W: pir.sa.gov.au



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Australian Government
Civil Aviation Safety Authority

RPA OPERATOR'S CERTIFICATE (ReOC)

Number CASA.ReOC.7790 Revision No: 1

This certificate is granted pursuant to regulation 101.335 of the
Civil Aviation Safety Regulations 1998 (CASR) to:

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS

ARN: Clause 6(1)

The holder of this certificate is certified as a Remotely Piloted Aircraft (RPA) operator and is authorised to operate the RPA described in the attached schedules subject to any limitations and conditions in those schedules.

This certificate is effective from 30 April 2023 and will expire on 30 April 2026.

Clause 6(1)

Clause 6(1)

RPAS Team Leader
Regulatory Oversight Division

Delegate of the Civil Aviation Safety Authority

30 April 2023

SCHEDULE 1

AUTHORISED RPA

The certificate holder is authorised to conduct operations of the RPA specified in this Schedule in the territories indicated.

RPA Category	Size	In Aust.	Into & Out of Aust.	RPA Type	RPAS Aerial Work	RePL Training
Multi-rotor	Up to 25kgs	✓	×		✓	×

SCHEDULE 2

PART 1 - GENERAL CONDITIONS

The operator must comply with the following conditions:

1. The number and type of each RPA operated under this RPA Operator's Certificate (ReOC) must be identified in, and operated in accordance with, Schedule 1 of the holder's Operations Manual.
2. The nominated personnel accepted under this ReOC must be identified in accordance with Schedule 1 of the holder's Operations Manual.
3. The authorised RPA operated under this ReOC must not be flown at any altitude within 3 nautical miles of a controlled Aerodrome listed in En Route Supplement Australia (ERSA) or as designated by Airservices Australia, unless the Certificate holder obtains the written permission of CASA for that operation.

(Note: This permission is in addition to any permission which the operator may need to obtain under sub regulation 101.075 of the Civil Aviation Safety Regulations 1998).



Australian Government
Civil Aviation Safety Authority

30 April 2023

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY
INDUSTRIES AND REGIONS
112/25 Grenfell ST
ADELAIDE SA

Email: pirsa.rpa@sa.gov.au

Dear Sir / Madam

RE: RPA Operator's Certificate: CASA.ReOC.7790 Revision 1

I refer to your application for a RPA Operator's Certificate (ReOC) dated 28 April 2023. The enclosed certificate and the associated schedules have been issued pursuant to regulation 101.335 of the *Civil Aviation Safety Regulations 1998 (CASR)*.

The Certificate is valid from 30 April 2023 and expires on 30 April 2026.

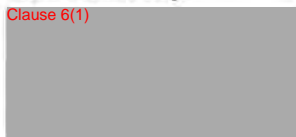
Please review your ReOC and ensure all information is correct. If any information needs to be changed or you have any questions relating to this document, please e-mail CASA at regservices@casa.gov.au or call 131 757.

Reconciliation of your account has been finalised and there are no adjustments to be made to the initial estimated costs that you have already paid.

If you should require additional information or guidance on any of the above matters, please contact CASA on 131 757.

Yours faithfully

Clause 6(1)



Clause 6(1)



Regulatory Services Officer
CASA\Regulatory Oversight Division

Enc: ReOC

Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Sunday, 4 June 2023 11:33 PM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA – Drone registration renewal notice [SEC=OFFICIAL] CRM:000061481491



Australian Government
Civil Aviation Safety Authority

5 June 2023

ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS
 112/25 Grenfell ST
 ADELAIDE SA

Dear STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS,

The registration of the drone(s) listed is about to expire.

Don't delay – renew your registration today:

- Copy and paste this URL into your browser, **my.casa.gov.au**
- Log in to your myCASA account
- Renew your annual drone registration now.

Expiring registrations:

Commercial Drones and RPA		
Drone	Serial number / registration mark	Expiry date
DJI Matrice 200	0FZDE740P20237	5 July 2023
DJI Mavic 2 Pro	163CH7PR0A2P7U	5 July 2023
DJI Mavic 2 Pro	08QCGBNR1A0KE2	5 July 2023
DJI Phantom 4	1UDDH1F0A30026	5 July 2023
DJI Phantom 4	0AXCF1V0B31358	5 July 2023

Commercial Drones and RPA		
Drone	Serial number / registration mark	Expiry date
DJI Phantom 4 Pro	11USH7WR710265	5 July 2023
DJI Mavic 2 Enterprise	276DFC600166YV	5 July 2023
Other Manufacturer	E51123-24554014	5 July 2023
DJI Mavic 2 Enterprise ZOOM	0M6CH1FR0A03KQ	5 July 2023
DJI Phantom 4 ADV	11UCF5EOA30357	5 July 2023
DJI Matrice 210 V2	17TDG8E013J3DQ	5 July 2023
DJI Phantom 3 Standard	P5AUED180101BE	5 July 2023
DJI Phantom 4 Pro	11UDH17R700004	5 July 2023
DJI Phantom 4 Pro	11UDH17R700026	5 July 2023
3DR X8	004B0030	5 July 2023

Important!

Renew your registration before it expires. You can be fined if you fly an unregistered drone for business or as part of your job. The fine is up to \$11,100.

For tips on how to register your drone, go to casa.gov.au/drones/register

Yours sincerely,

Branch Manager
Client Services Centre

Civil Aviation Safety Authority
CASA\Client Services Centre

p: 131 757 e: applications@casa.gov.au
16 Furzer Street, Phillip ACT 2606
GPO Box 2005, Canberra ACT 2601
www.casa.gov.au

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Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Monday, 5 June 2023 8:29 AM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA - Drone registration renewed[SEC=OFFICIAL] CRM:000001000001
Attachments: SUB-23-190575-RECEIPT-DRONE_RENEWAL_638215162863848459.pdf



Australian Government
 Civil Aviation Safety Authority

5 June 2023
 CASA Ref: SUB-23-190575
 ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS
 112/25 Grenfell ST
 Adelaide SA
 AUSTRALIA

Dear Timothy Ronald PITT,

Remotely Piloted Aircraft (RPA) Registration Renewed.

Your RPA registration has been renewed by CASA.

CASA will record your registered RPA against your RPA Operator's Certificate (ReOC) but under the conditions of your ReOC to operate any registered RPA, your operations manual must identify the type and number of RPA operated.

A summary of your registered RPA as well as a downloadable copy of the Certificate of Registration is available in the [myCASA](#) portal, under myCASA >Drones and RPA > Drone registration.

If your RPA does not have a serial number the Certificate of Registration will record the CASA assigned registration mark. This mark needs to be placed legibly on your RPA before it can be flown. You can find more information on how to do this on the [CASA website](#).

A person operating an RPA must hold the appropriate accreditation or a Remote Pilot Licence.

If your application relates to a foreign registered aircraft – the certificate is not, for that aircraft, a Certificate of Registration. Instead it is a permission to operate the aircraft in Australian territory for the purposes of regulation 101.099 of the *Civil Aviation Safety Regulations 1998*.

Note: this permission is not a substitute for an accreditation, RPA Operator's Certificate or Remote Pilot Licence.

Yours sincerely

Branch Manager
 Client Services Centre

Civil Aviation Safety Authority
CASA\Client Services Centre

p: 131 757 e: applications@casa.gov.au

16 Furzer Street, Phillip ACT 2606
GPO Box 2005, Canberra ACT 2601
www.casa.gov.au
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Australian Government
Civil Aviation Safety Authority

Accounts Receivable
GPO Box 2005
Canberra, ACT 2601
Accounts: 1300 308 830
Enquiries: 13 17 57
ABN: 44 808 014 470

Tax Invoice / Receipt

Name: STATE OF SOUTH AUSTRALIA
REPRESENTED BY DEPARTMENT OF
PRIMARY INDUSTRIES AND REGIONS
Address: 112/25 Grenfell ST Adelaide SA AUSTRALIA

Receipt Number: 3492551890
Date: 5 Jun 2023
Time: 8:58 AM
Register: Online Payments
Salesperson: CASA Online

Item/Description	Qty	Price	Gst	Amount
Registration of a commercial RPA more than 500 g but not more than 2 kg	11	\$40.00	\$0.00	\$440.00
Registration of a commercial RPA more than 2 kg but not more than 25 kg	3	\$40.00	\$0.00	\$120.00
(ARN: Clause 6(1))				
Total Amount			\$0.00	\$560.00

Payment	Amount
Online Payment	\$560.00
Total Tendered	\$560.00
Rounding Amount	\$0.00
Change	\$0.00
Includes GST	\$0.00

Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Tuesday, 6 June 2023 11:33 PM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA – Drone registration renewal notice [SEC=OFFICIAL] CRM:000061482900



Australian Government
 Civil Aviation Safety Authority

7 June 2023

ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS
 112/25 Grenfell ST
 ADELAIDE SA

Dear STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS,

The registration of the drone(s) listed is about to expire.

Don't delay – renew your registration today:

- Copy and paste this URL into your browser, my.casa.gov.au
- Log in to your myCASA account
- Renew your annual drone registration now.

Expiring registrations:

Commercial Drones and RPA		
Drone	Serial number / registration mark	Expiry date
DJI Mavic 2 Pro	08QCGBNR1A0KE2	5 July 2023
Other Manufacturer	ID74	7 July 2023
DJI Matrice 210 RTK v2	17UDH49R13QMKB	7 July 2023
DJI Matrice 210 RTK v2	17UBHC7RO100F7	7 July 2023

Important!

Renew your registration before it expires. You can be fined if you fly an unregistered drone for business or as part of your job. The fine is up to \$11,100.

For tips on how to register your drone, go to casa.gov.au/drones/register

Yours sincerely,

Branch Manager
Client Services Centre

Civil Aviation Safety Authority
CASA\Client Services Centre

p: 131 757 e: applications@casa.gov.au
16 Furzer Street, Phillip ACT 2606
GPO Box 2005, Canberra ACT 2601
www.casa.gov.au

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Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Monday, 19 June 2023 11:33 PM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA – Drone registration renewal notice [SEC=OFFICIAL] CRM:000061489960



Australian Government
Civil Aviation Safety Authority

20 June 2023

ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS
112/25 Grenfell ST
ADELAIDE SA

Dear STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS,

The registration of the drone(s) listed is about to expire.

Don't delay – renew your registration today:

- Copy and paste this URL into your browser, **my.casa.gov.au**
- Log in to your myCASA account
- Renew your annual drone registration now.

Expiring registrations:

Commercial Drones and RPA		
Drone	Serial number / registration mark	Expiry date
DJI Mavic 2 Pro	08QCGBNR1A0KE2	5 July 2023

Important!

Renew your registration before it expires. You can be fined if you fly an unregistered drone for business or as part of your job. The fine is up to \$11,100.

For tips on how to register your drone, go to [casa.gov.au/drones/register](https://my.casa.gov.au/drones/register)

Yours sincerely,

Branch Manager
Client Services Centre

Civil Aviation Safety Authority
CASA\Client Services Centre

p: 131 757 e: applications@casa.gov.au
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Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Tuesday, 20 June 2023 12:46 PM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA - Drone registration renewed[SEC=OFFICIAL] CRM:000001000001
Attachments: SUB-23-195924-RECEIPT-DRONE_RENEWAL_638228277507670388.pdf



Australian Government
 Civil Aviation Safety Authority

20 June 2023
 CASA Ref: SUB-23-195924
 ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS
 112/25 Grenfell ST
 Adelaide SA
 AUSTRALIA

Dear Timothy Ronald PITT,

Remotely Piloted Aircraft (RPA) Registration Renewed.

Your RPA registration has been renewed by CASA.

CASA will record your registered RPA against your RPA Operator's Certificate (ReOC) but under the conditions of your ReOC to operate any registered RPA, your operations manual must identify the type and number of RPA operated.

A summary of your registered RPA as well as a downloadable copy of the Certificate of Registration is available in the [myCASA](#) portal, under myCASA >Drones and RPA > Drone registration.

If your RPA does not have a serial number the Certificate of Registration will record the CASA assigned registration mark. This mark needs to be placed legibly on your RPA before it can be flown. You can find more information on how to do this on the [CASA website](#).

A person operating an RPA must hold the appropriate accreditation or a Remote Pilot Licence.

If your application relates to a foreign registered aircraft – the certificate is not, for that aircraft, a Certificate of Registration. Instead it is a permission to operate the aircraft in Australian territory for the purposes of regulation 101.099 of the *Civil Aviation Safety Regulations 1998*.

Note: this permission is not a substitute for an accreditation, RPA Operator's Certificate or Remote Pilot Licence.

Yours sincerely

Branch Manager
 Client Services Centre

Civil Aviation Safety Authority
CASA\Client Services Centre

p: 131 757 e: applications@casa.gov.au

16 Furzer Street, Phillip ACT 2606
GPO Box 2005, Canberra ACT 2601
www.casa.gov.au
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Enquiries: 13 17 57
ABN: 44 808 014 470

Tax Invoice / Receipt

Name: STATE OF SOUTH AUSTRALIA
REPRESENTED BY DEPARTMENT OF
PRIMARY INDUSTRIES AND REGIONS
Address: 112/25 Grenfell ST Adelaide SA AUSTRALIA

Receipt Number: 3504269464
Date: 20 Jun 2023
Time: 13:15 PM
Register: Online Payments
Salesperson: CASA Online

Item/Description	Qty	Price	Gst	Amount
Registration of a commercial RPA more than 2 kg but not more than 25 kg	2	\$40.00	\$0.00	\$80.00
Registration of a commercial RPA more than 500 g but not more than 2 kg	1	\$40.00	\$0.00	\$40.00
(ARN: Clause 6(1))				
Total Amount			\$0.00	\$120.00

Payment	Amount
Online Payment	\$120.00
Total Tendered	\$120.00
Rounding Amount	\$0.00
Change	\$0.00
Includes GST	\$0.00

Farley, Lisa (PIRSA)

From: Do Not Reply CRM <do_not_reply_crm@casa.gov.au>
Sent: Tuesday, 20 June 2023 12:51 PM
To: PIRSA:Remotely Piloted Aircraft
Subject: myCASA - Drone registration confirmation (Ref: SUB-23-195927) [SEC=OFFICIAL]
 CRM:000001000001
Attachments: SUB-23-195927-RECEIPT-DRONE_R_638228280052406854.pdf



Australian Government
Civil Aviation Safety Authority

20 June 2023

CASA Ref: SUB-23-195927
 ARN: Clause 6(1)

STATE OF SOUTH AUSTRALIA REPRESENTED BY DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS
 112/25 Grenfell ST
 Adelaide SA
 AUSTRALIA

Dear TIMOTHY RONALD PITT,

Remotely Piloted Aircraft (RPA) Registration.

Your RPA has now been registered by CASA.

CASA will record your registered RPA against your RPA Operator's Certificate (ReOC) but under the conditions of your ReOC to operate any registered RPA, your operations manual must identify the type and number of RPA operated.

A summary of your registered RPA as well as a downloadable copy of the Certificate of Registration is available in the myCASA portal, under myCASA > Drones and RPA > Drone registration.

If your RPA does not have a serial number the Certificate of Registration will record the CASA assigned registration mark. This mark needs to be placed legibly on your RPA before it can be flown. You can find more information on how to do this on the CASA Website.

A person operating an RPA must hold the appropriate accreditation or a Remote Pilot Licence

If your application relates to a foreign registered aircraft – the certificate is not, for that aircraft, a Certificate of Registration. Instead it is a permission to operate the aircraft in Australian territory for the purposes of regulation 101.099 of the *Civil Aviation Safety Regulations 1998*.

Note: this permission is not a substitute for an accreditation, RPA Operator's Certificate or Remote Pilot Licence.

Yours sincerely,

Branch Manager
 Client Services Centre

Civil Aviation Safety Authority
 CASA\Client Services Centre

p: 131 757 e: applications@casa.gov.au
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GPO Box 2005, Canberra ACT 2601
www.casa.gov.au

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Enquiries: 13 17 57
ABN: 44 808 014 470

Tax Invoice / Receipt

Name: STATE OF SOUTH AUSTRALIA
REPRESENTED BY DEPARTMENT OF
PRIMARY INDUSTRIES AND REGIONS
Address: 112/25 Grenfell ST Adelaide SA AUSTRALIA

Receipt Number: 3504275600
Date: 20 Jun 2023
Time: 13:20 PM
Register: Online Payments
Salesperson: CASA Online

Item/Description	Qty	Price	Gst	Amount
Registration of a commercial RPA more than 500 g but not more than 2 kg (ARN: Clause 6(1))	1	\$40.00	\$0.00	\$40.00
Total Amount			\$0.00	\$40.00

Payment	Amount
Online Payment	\$40.00
Total Tendered	\$40.00
Rounding Amount	\$0.00
Change	\$0.00
Includes GST	\$0.00

