



# DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS

## APPLICATION TO CONVERT A MARINE AQUACULTURE LEASE OUTSIDE AN AQUACULTURE ZONE (PILOT)

(Pursuant to Section 37 of the *Aquaculture Act 2001*)

**Applications must be lodged by:**

**Email:** [PIRSA.aquaculture@sa.gov.au](mailto:PIRSA.aquaculture@sa.gov.au)

**Or**

**Mail:** PIRSA Aquaculture, GPO Box 1625, Adelaide SA 5001

**For assistance or further information:**

Telephone: (08) 8207 5332

Email: [PIRSA.aquaculture@sa.gov.au](mailto:PIRSA.aquaculture@sa.gov.au)

Visit: <http://www.pir.sa.gov.au/aquaculture>

Lease Number:	Corresponding Licence Number/s:
Lease Expiry Date:	Hectares (Ha):

## 1 – INSTRUCTIONS & APPLICATION CHECKLIST

### 1.1 – INSTRUCTIONS FOR APPLICANT

- Carefully read all information contained in this application form and complete all parts of the application form in full, including all attachments;
- Write legibly using a blue or black pen, or use a software program “Fill & Sign” function;
- PIRSA Fisheries and Aquaculture may request supporting documentation or further information beyond what is contained in this application form in assessing the application;
- Incomplete applications, or those requiring additional information, may be refused if the information is not provided within the specified period as requested by PIRSA Fisheries and Aquaculture.
- An application fee invoice will be generated once the completed application has been received.

**1.2 – APPLICATION CHECKLIST TO BE COMPLETED BY LEASE AND LICENCE HOLDER**

- Outstanding Fees:** All fees for this marine lease and corresponding licences have been paid in full (up to and including the current instalment).
- Environmental Monitoring Program:** This report has been submitted to PIRSA Fisheries & Aquaculture for the most recent three (3) annual reporting periods for all corresponding licences.
- Production Return:** This report has been submitted to PIRSA Fisheries and Aquaculture for the most recent three (3) annual reporting periods for all corresponding licences.
- Notification of a Nominated Specified Person:** (if applicable) Section 3 of the application has been completed.
- ASIC Company Extract:** (if the lease and/or licence is held by a body corporate) A current company extract, no more than 3 months old, is required with full company details including current company directors.
- Certificate of Currency for Public Liability Insurance:** A current document is attached to this application, stating the lease holder’s name, the lease number covered, showing the expiry date, be in the amount of \$10 million and noting the Minister for Primary Industries and Regional Development as an Interested Party.
- Bank Guarantee or proof of contribution to an Approved Indemnity Scheme:** A current document is attached to this application. An original Bank guarantee document in the lease holder’s name and in an amount approved by the Minister to enable full rehabilitation of an aquaculture site per lease **or** a current Association membership (with an approved indemnity scheme), stating the lease holder’s name, the lease number covered by the Association’s rehabilitation indemnity fund and the term of cover (start and end date). Note – an email confirmation from the Association may be required.

**2 – LEASE AND LICENCE HOLDER DETAILS**

**2.1 – TO BE COMPLETED BY THE LEASE HOLDER**

Name of lease holder: .....

Telephone number: .....Mobile number: .....

Email address: .....

Postal address .....

**2.2 – TO BE COMPLETED BY THE LICENCE HOLDER/S**

Name of licence holder: .....

Telephone number: .....Mobile number: .....

Email address: .....

Postal address .....

### 3 – NOTIFICATION OF A NOMINATED SPECIFIED PERSON

#### To be completed by the nominated specified person (if applicable)

A nominated specified person is a person or company who is recorded as having an interest in a specified aquaculture lease and/or licence. This interest is currently recorded on the public register established by section 80 of the *Aquaculture Act 2001*.

Lease and/or Licence numbers to which interest relates: .....

Full Name of Specified Person (First Name, Company Name or Bank):

.....

**(If the Interest Holder is a Bank)** Full Name of Bank representative:

.....Position within bank: .....

Official Bank Stamp:

**(If the interest holder is a Company)** Full Name of the Director completing this form on behalf of the company:

.....

Please attach a current ASIC Company extract no more than 3 months old from lodging this application. The extract should list the details of all directors of the company.

Address: .....

Suburb: .....State .....Post Code .....

**As a nominated specified person recorded on the Aquaculture Public Register as having an interest in the above named lease and/or licence, I am aware of this conversion application being submitted.**

Signed.....Date ...../...../.....

## 4 – SITE DEVELOPMENT

**4.1** Provide a diagram of the lease area showing structures on the site. Indicate in this diagram the area that is currently being farmed.

**4.2** If the site is not fully developed and/or stocked, please indicate in the table below, for each corresponding licence, your proposed rate of development for each of the next 3 years as a percentage of the total area to be developed.

	Development Rate (%)			
	Licence No .....	Licence No .....	Licence No .....	Licence No .....
Development rate as at 30 June 2021 (e.g. 10%)				
Development rate as at 30 June 2022				
Development rate as at 30 June 2023				

## 5 – DECLARATION BY LEASE AND LICENCE HOLDER/S

**To be completed by all lease and licence holders - Individual/s and/or Company/Body Corporate Directors**

Section 85 *Aquaculture Act 2001* - A person must not make a statement that is false or misleading in a material particular (whether by reason of the inclusion or omission of any particular) in any information provided under the *Aquaculture Act 2001*. **Maximum penalty: \$5,000**

All parties who have an interest in the lease and/or licence registered by notation on the public register established by section 80 of the *Aquaculture Act 2001* have provided their consent to this conversion.

**I/We the current licence holder/s have been informed of this application.**

**I/We declare that the information provided in this form is true and accurate.**

**PLEASE NOTE**

**If the lease/licence is held by individual/s**, the signature of all individual/s is required.

**If the lease/licence is held by a company/body corporate**, one of the following is required:

- The signature of two directors of the company; or
- The signature of a director and a company secretary; or
- If the company has a sole director who is also the sole company secretary, that director.

These requirements apply to all company applicants where multiple companies hold the lease/licence.

Full Name: ..... Signature: ..... Date: .... / ..... / .....

Full Name: ..... Signature: ..... Date: .... / ..... / .....

Full Name: ..... Signature: ..... Date: .... / ..... / .....

Full Name: ..... Signature: ..... Date: .... / ..... / .....