



Blue Crab Fishery

Electronic Reporting Guide for Commercial Fishing

The Blue Crab fishery is transitioning to electronic reporting for all Catch Disposal Records and Catch & Effort Logbook reporting. This guide provides important details about submitting these reports.



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How to use

Overview

A digital platform has been built for the Blue Crab fishery. The fisher now has the ability to submit an eCDR and C&E Logbook reports via the Commercial Fishing SA App or directly through the myPIRSA portal using the eCatch (Digital reporting) service.

Once a fisher submits these reports the data will go directly in eCatch which is essentially an external data store that fishers can access. Fishers also have the ability to edit their reports if required through the myPIRSA portal using the eCatch (Digital reporting) service. eCatch is also the link between online data and the PIRSA fisheries databases. PIRSA Databases manage eCDRs where quota is decremented and where logbook data is captured.

Licence holders must ensure all masters are registered and endorsed on their licence. Licence holders can download the 'Application to change registration of a master' form on the PIRSA website to register or change masters.

All fishers submitting electronic reports must do so using their own login credentials for the Commercial Fishing SA app

To use the Commercial Fishing SA app, fishers (licence holders and masters) must first register to use the app.

Getting started

PIN

If you are a first time user then you will need to call Fishwatch on [1800 065 522](tel:1800065522) and advise that you require a PIN for your Commercial Fishing SA app to submit eCDR's.

If you already have a PIN for other licences you can use the same PIN number. Contact FISHWATCH on [1800 065 522](tel:1800065522) and tell them the PIN number you wish to use for the additional licence .

The Fishwatch call centre operator will then verify the licence number/s and fisher's details. Please note these voice calls are recorded.

Download and install the app

The Commercial Fishing SA app is available for iPhone and Android.



Device requirements

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- Apple iOS devices (iPhone, iPad and iPod touch) – requires iOS 13 or later.
- Android devices – requires Android version 6.0 and up.

Enter your details

Open the app by tapping this icon on your device:



For first use you will need to add your licence details.
Enter your licence number and the PIN and then select '+ Add new' button.
If you already are using the app you can select '+ Add new' button to add another licence

A screenshot of the 'Commercial Fishing SA' app's initial login screen. It has a dark blue header with the text 'Commercial Fishing SA'. Below the header, there are two input fields: 'Licence number' with the placeholder text 'Enter Licence number', and 'PIN' with the placeholder text 'Enter PIN'. At the bottom, there is a button with a white plus sign and the text 'Add new'.

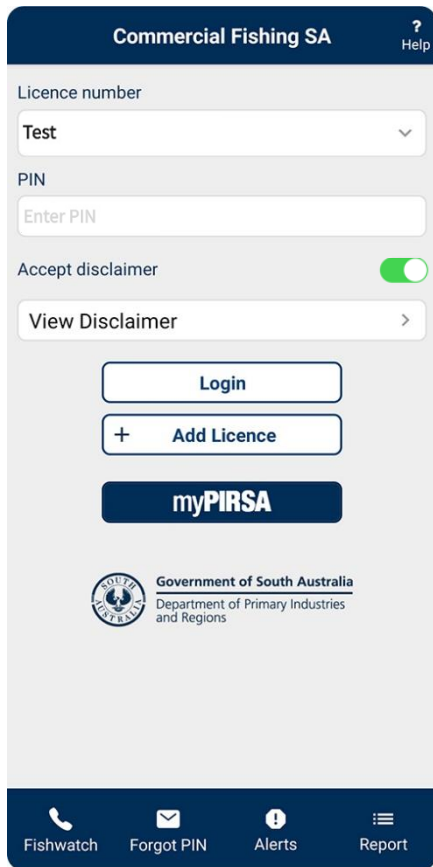
Future use of the app will not require your licence number details as this will be retained and if you have multiple licences they will be visible on the drop-down menu to select.

Your licence and details will be added to the app.

A screenshot of the 'Commercial Fishing SA' app's login screen after a licence has been added. The header is dark blue with 'Commercial Fishing SA' and a 'Help' icon. The 'Licence number' field is now a dropdown menu with 'Select Licence' and a downward arrow. The 'PIN' field is 'Enter PIN'. There is a toggle switch for 'Accept disclaimer' which is turned on (green). Below it is a 'View Disclaimer' button with a right-pointing arrow. At the bottom, there are three buttons: 'Login', '+ Add Licence', and a dark blue button with 'myPIRSA' in white text.

- Enter again your 4 digit PIN given to you by Fishwatch

- Accept disclaimer – Accept the disclaimer to use the app, by sliding button to the right (you only need to accept for first use)
- Then click the Login' button.



Submitting an electronic Trip Report

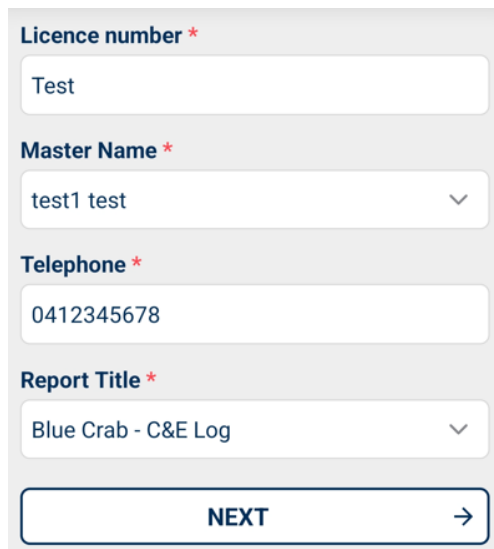
Blue Crab fishers must submit a mandatory catch disposal record and C&E Log report, that can be completed through the Commercial Fishing SA app.

A trip comprises of the following reports.

- Blue Crab – C&E Log
- Blue Crab – CDR (Part A)

Blue Crab – C&E Log

Select the C&E Log report from the drop-down menu, then tap Next.



The screenshot shows a mobile application interface for selecting a report. It features four input fields, each with a red asterisk indicating it is required:

- Licence number ***: A text input field containing the word "Test".
- Master Name ***: A dropdown menu with "test1 test" selected and a downward arrow.
- Telephone ***: A text input field containing the number "0412345678".
- Report Title ***: A dropdown menu with "Blue Crab - C&E Log" selected and a downward arrow.

At the bottom of the form is a blue button with the text "NEXT" and a right-pointing arrow.

Then fill out all the required fields on the next screen with your catch and effort details. Then tap **Next** and continue to the summary page.

See below example.

Trip ID
Please select ▼

Day *
02/09/2024 📅

Area Fished *
Please select ▼

No. of Pots Lifted 1st Lift *
Enter...

No. of Pots Lifted 2nd Lift
Enter...

Weight (kg) 1st Lift Kg *
Enter...

Weight (kg) 2nd Lift Kg
Enter...

No. of Males
Enter...

No. of Females
Enter...

Males Kg
Enter...

Females Kg
Enter...

Returned Berried
Enter...

Returned Undersize Males
Enter...

Returned Undersize Females
Enter...

Retained Velvet Crab Weights (kg) *
Enter...

Retained Rock Crab Weights (kg) *
Enter...

Retained Spider Crab Weights (kg) *
Enter...

Discard Species
No Discard Species added
Use 'Add Discard Species' button to add fields.

ADD DISCARD SPECIES

Temperature
Enter...

Wildlife Interaction *
Please select ▼

Is this the last C&E Log for the Trip? *
Please select ▼

NEXT →

Summary

Check on the Summary page that you have entered the right information. Note: once you submit the report you cannot change it from within the app. This can only be done through your myPIRSA eCatch(Digital Reporting) Service. Click on the back button to make any changes and click on next to return to the Summary view. Select Confirm and Submit.

Report Title	Blue Crab - C&E Log
Licence number	Test
Master Name	test1 test
Telephone	0412345678
Date & Time Submit	October 17th 2024, 2:02:43 pm
Day	17/10/2024
Area Fished	Spencer Gulf
Grid 1	9
No. of Pots Lifted 1st Lift	50
Weight (kg) 1st Lift Kg	450
Retained Velvet Crab Weights (kg)	0
Retained Rock Crab Weights (kg)	0
Retained Spider Crab Weights (kg)	0
Wildlife Interaction	No
Is this the last C&E Log for the Trip?	Yes

CONFIRM AND SUBMIT

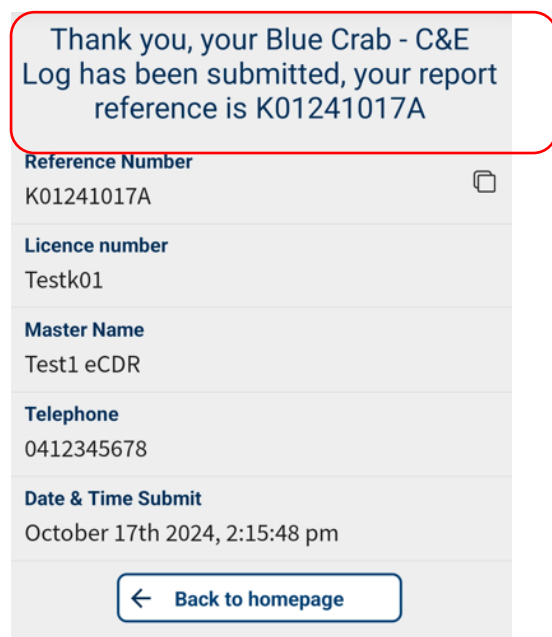
OFFICIAL

Note: Once you submit the report you cannot change it from within the app. This can only be done through your myPIRSA eCatch (Digital Reporting) Service.

Click on the back arrow to make any changes. If no changes, select **Confirm and Submit** to submit your report.

This confirmation message will be displayed at the top of your screen (if in network coverage).

You will no longer receive a confirmation text message. Note the reference number is your Trip ID. The Trip ID is your licence number, followed by the date as YYMMDD (year, month, day) and then a letter indicating the trips undertaken that day – e.g. K01241017A is made up of the licence number K01, the date is 17 October 2024 and the letter A indicates it was the first trip fished that day.



Select "Back to Homepage" to return to the home screen.

Continue to submit C&E log reports for each day you pull pots until you land your catch.

Blue Crab – CDR (Part A)

Select the Blue Crab – CDR (Part A) report from the drop-down menu, then tap **Next**

Licence number *
Testk01

Master Name *
Test1 eCDR

Telephone *
0412345678

Report Title *
Blue Crab - CDR (Part A)

NEXT →

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Fill out all the required fields on the next screen with your catch details. Tap **Next** and continue to the summary page. See below example

The image shows two screenshots of a mobile application interface. The left screenshot is the 'Form Entry' screen, and the right screenshot is the 'Summary' screen. A blue arrow points from the form entry screen to the summary screen.

Form Entry Screen:

- Trip ID *: K01241017A
- Prior Report No: Please select
- Area Fishing *: Spencer Gulf
- Landing Date Time *: 17/10/2024 14:21
- Landing Port *: D' Estrees Bay
- Entire Catch Unloaded from Vessel? *: Yes
- Processor *: FP0363 - eCDR Test15
- Processor Address: 2 Hamra Avenue, West Beach SA 5024
- Accurate Weight (kg) *: 450
- Number of Bins *: 8
- Button: NEXT →

Summary Screen:

- Report Title: Blue Crab - CDR (Part A)
- Licence number: Testk01
- Master Name: Test1 eCDR
- Telephone: 0412345678
- Date & Time Submit: October 17th 2024, 2:25:57 pm
- Trip ID: K01241017A
- Area Fishing: Spencer Gulf
- Landing Date Time: 17/10/2024 14:21
- Landing Port: D' Estrees Bay
- Entire Catch Unloaded from Vessel?: Yes
- Processor: FP0363 - eCDR Test15
- Processor Address: 2 Hamra Avenue, West Beach SA 5024
- Accurate Weight (kg): 450
- Number of Bins: 8
- Button: CONFIRM AND SUBMIT

Check on the Summary page that you have entered the right information.

Click on the back arrow to make any changes. If no changes, select **Confirm and Submit** to submit your report.

Thank you, your Blue Crab - CDR (Part A) has been submitted, your report reference is K01241017A

This confirmation message will be displayed at the top of your screen (if in network coverage). You will no longer receive a confirmation text message.

The image shows a confirmation message at the top of a screen, followed by a summary page. The confirmation message is enclosed in a red box.

Confirmation Message:

Thank you, your Blue Crab - CDR (Part A) has been submitted, your report reference is K01241017A

Summary Page:

- Reference Number: K01241017A
- Licence number: Testk01
- Master Name: Test1 eCDR
- Telephone: 0412345678
- Date & Time Submit: October 17th 2024, 2:28:53 pm
- Button: ← Back to homepage

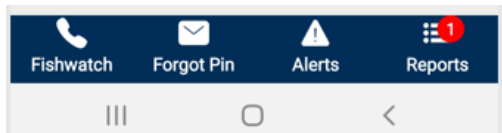
Submitting offline

If your device is offline, reports can still be submitted. You can still log into the app and select the report you wish to submit. When you submit your report, you will receive a message advising you that your device is offline and your report will be resent when the network is available. There is no need to resubmit the report – the report will automatically be sent when your device has network connectivity.

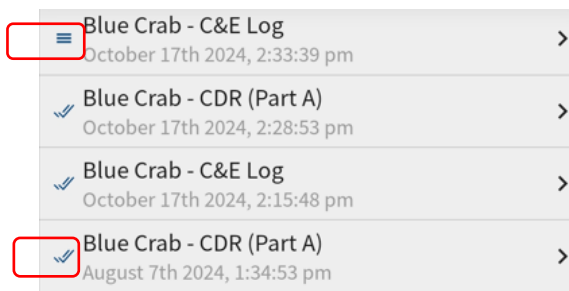


OFFLINE: Your report will be resent when network available

You can see the reports you have submitted through your mobile device by clicking on 'Reports', located at the bottom right-hand corner of the app. All reports you have submitted through the Commercial Fishing SA application will be listed on this page. Reports without a tick are 'Pending' and are yet to be received and will automatically be sent once the device has network coverage.



- Reports with this symbol indicate it is 'Pending' and awaiting network coverage to be sent.



- A successfully submitted report has a 'tick' symbol next to it.

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- If a report is **submitted offline with errors**, the following will pop up when back in network coverage



Offline report resent error

Error encountered while resending reports

Close

- Go to your report list in the bottom right hand corner. Your report will be highlighted in red

Blue Crab - C&E Log October 17th 2024, 2:33:39 pm	>
Blue Crab - CDR (Part A) October 17th 2024, 2:28:53 pm	>
Blue Crab - C&E Log October 17th 2024, 2:15:48 pm	>

- Click on the report and select **Edit**

Blue Crab - C&E Log report has errors

EDIT

Report Title
Blue Crab - C&E Log

Licence number
Testk01

Master Name
Testk01 - CDR

Your errors will be highlighted in red. Correct the details and resubmit.

Area Fished *

Spencer Gulf ▼

Grid 1 *

5 ▼

No. of Pots Lifted 1st Lift *

45

No. of Pots Lifted 2nd Lift

50

Weight (kg) 1st Lift Kg *

100

Weight (kg) 2nd Lift Kg

Enter...

Weight 2nd Lift must be integer (>=0) if No. of Pots 2nd Lift has a value

Other Functions

- Add other licences – If you have multiple fishing licences you can add them by clicking on the '+ Add licence'. The app will store them for next time
- Delete licence – you can click on minus symbol next to your licence number in the licence list to delete the licence from the app
- myPIRSA portal link – Goes to the myPIRSA website
- Call icon – Call Fishwatch: 1800 065 522
- Forgot PIN – Your 4 digit PIN will be sent to your registered email account
- Alerts – Links to reference material for electronic reporting and other information about commercial fisheries
- Report – See your reports sent to PIRSA through the Commercial Fishing SA app which are stored on your device.
- Notifications: top right hand corner bell icon indicates when notifications are ready to be viewed.

eCatch

About eCatch

The eCatch web portal offers additional functionality than the Commercial Fishing SA app. eCatch is a web portal which is enabled for mobile devices and is used to store all the electronic reports submitted by a fisher. In addition, it can be used to submit electronic trip reports in lieu of the Commercial Fishing SA app.

eCatch offers the following additional functionality:

- reviewing your licence details
- quota balance details
- requesting edits to a submitted report
- reviewing all reports including your Commercial app and call reports

Access to eCatch (Digital Reporting) Service

Licence holders and registered masters who are endorsed on the licence can access eCatch. You can also nominate viewing access by a third party as an ebusiness contact if required. Once endorsed on licence to use eCatch, you must register via myPIRSA.

<https://mypirsa.pir.sa.gov.au/>

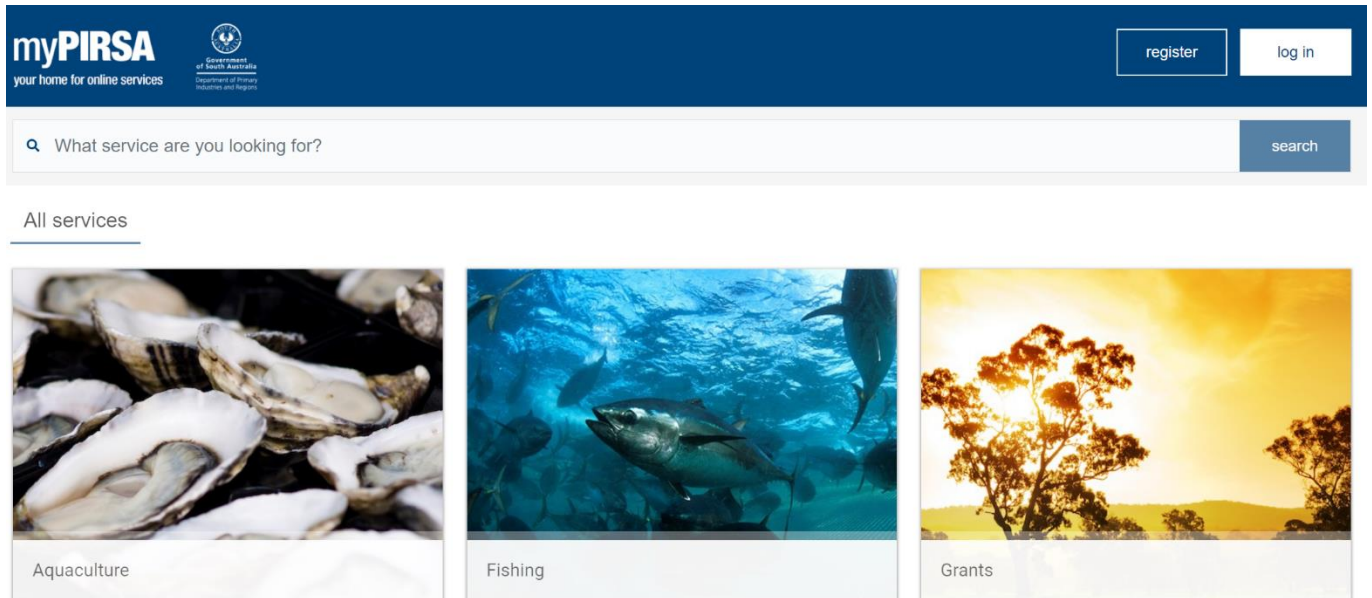
eCatch can only be accessed by logging in to the myPIRSA portal. You must be online to use myPIRSA and eCatch.

myPIRSA is the same platform you use to access your quota balance statements

eCatch online reporting system

Go to: <https://mypirsa.pir.sa.gov.au/>

Select log in and enter your user details and password.



myPIRSA
your home for online services

Government of South Australia
Department of Primary Industries and Regions

register log in

What service are you looking for? search

All services

Aquaculture

Fishing

Grants

Once the Fisher has accessed myPIRSA, select “Use an eCatch (Digital Reporting) service”:

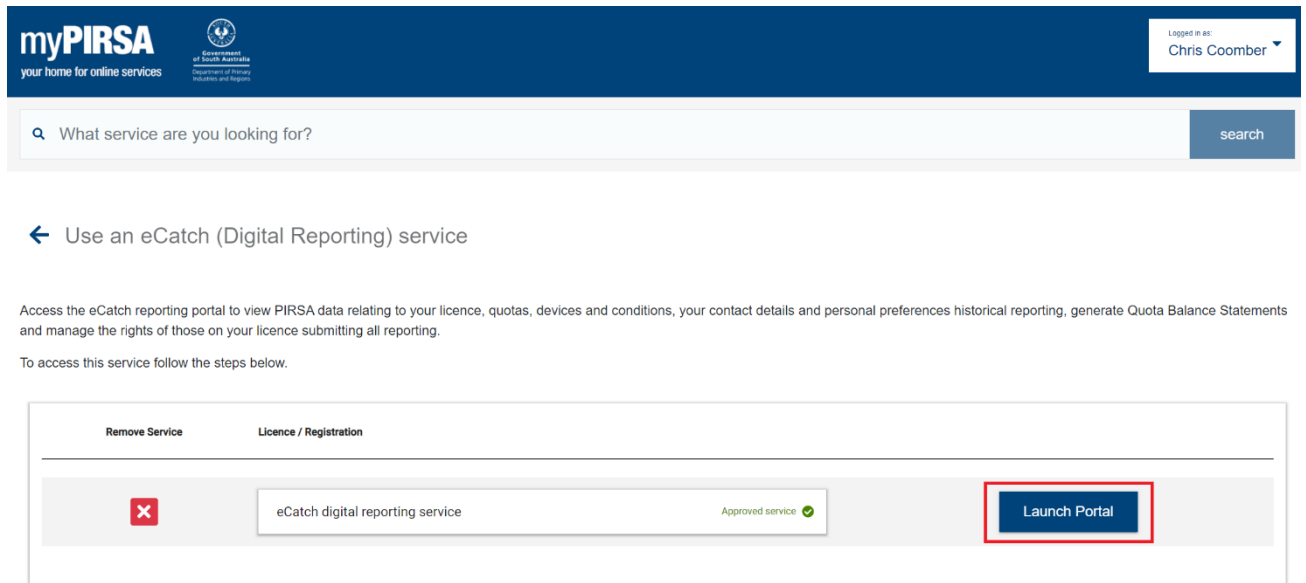
Use an eCatch (Digital Reporting) service

Access the eCatch reporting portal to view PIRSA data relating to your licence, quotas, devices and conditions, your contact details and personal preferences historical reporting, generate Quota ...



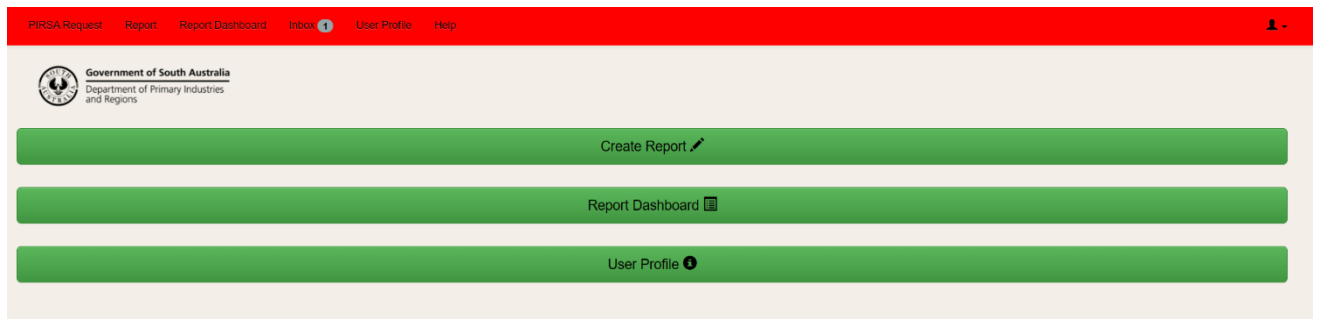
Approved service ✓

The following screen will appear:



Select "Launch Portal" highlighted in the red box within the above image.

You will be taken to the following page, the you are now in PIRSA eCatch (please note this image is the testing version of PIRSA eCatch, you will see a green banner at the top):



You have multiple ways to enter electronic reports, this includes entry via the eCatch online portal (should you elect not to enter through the Commercial Fishing SA application). The eCatch portal offers additional functionality including the ability to review licence particulars, quota detail (inclusive balances), the ability to make a request to edit a submitted report and the ability to review all submitted reports inclusive Fishwatch App and Call reports.

Submitting electronic reports directly in eCatch may be done by either selecting **Create Report** bar or selecting **Report** in the top banner.

Under the Fisher Reports header, select “Blue Crab”



Then select C&E Log to start your reporting for your trip (see image below).

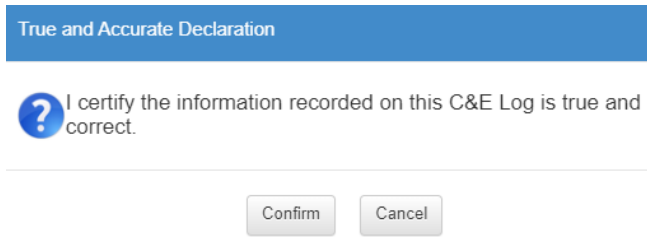


Enter the required information. Once the form is complete tap **Submit** to submit the report. You have the option to “Cancel” the report if it was initiated in error.

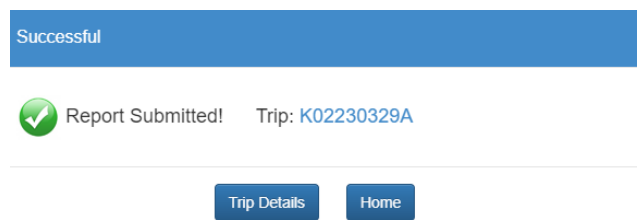
Blue Crab - C&E Log

Licence *	<input type="text" value="--- None Selected ---"/>		
Trip ID	<input type="text" value="--- None Selected ---"/>		
Day *	<input type="text" value="17-10-2024"/>		
Area Fished *	<input type="text" value="--- None Selected ---"/>		
Grid 1 *	<input type="text" value="--- None Selected ---"/>		
No. of Pots Lifted *	1st Lift *	2nd Lift	
	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>	
Weight (kg) *	1st Lift Kg *	2nd Lift Kg	Total Kg
	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>
	No. of Males	No. of Females	
Number of	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>	
Weight of (kg)	Males Kg	Females Kg	
	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>	
Returned Berried	<input type="text" value=">= 0; integer"/>		
Returned Undersize	Undersize Males	Undersize Females	
	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>	
Retained Crab Weights (kg) *	Velvet Crab *	Rock Crab *	Spider Crab *
	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>	<input type="text" value=">=0; integer"/>
	<input type="button" value="Add Discard Species"/>		
Temperature	<input type="text" value="max 1 decimal place"/>		
Wildlife Interaction *	<input type="text" value="--- None Selected ---"/>		
Is this the last C&E Log for the Trip? *	<input type="text" value="--- None Selected ---"/>		

After Submitting this message will appear. Please certify correct and select **confirm**

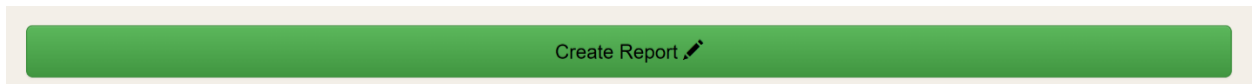


Once submitted then select home to return to the main menu.



Once submitted then select home to return to the main menu.

Select Create Report to continue with completing more C&E Log reports each time you pull pots.



When you land your catch, completed CDR (Part A)

Select CDR (Part A) to complete the Catch & Disposal Record.



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Then use the drop-down box in the trip ID to select the trip which was created from your C&E Log report. Once selected it will prepopulate some information.


Complete all mandatory fields required in this section. Once the form is complete tap **Submit** to submit the report. You have the option to “Cancel” the report if it was initiated in error

Blue Crab - CDR (Part A)


Trip ID *	<input type="text" value="--- None Selected ---"/>
Licence *	<input type="text" value=""/>
Signatory *	<input type="text" value="--- None Selected ---"/>
Phone *	<input type="text" value=""/>
Area Fishing *	<input type="text" value="--- None Selected ---"/>
Landing Date Time *	<input type="text" value="17-10-2024 14:49"/>
Landing Port *	<input type="text" value="--- None Selected ---"/>
Entire Catch Unloaded from Vessel? *	<input type="text" value="--- None Selected ---"/>
Processor *	<input type="text" value="--- None Selected ---"/>
Processor Address	<input type="text" value="--- None Selected ---"/>
Accurate Weight (kg) *	<input type="text" value=">= 0; max 2 decimal places"/>
Number of Bins *	<input type="text" value=">= 0; if >0 must have Weight >0"/>

After submitting this message will appear. Please certify correct and select confirm.

True and Accurate Declaration

 I certify the information recorded on this CDR is true and correct.

Successful

 Report Submitted! Trip: K01241017B

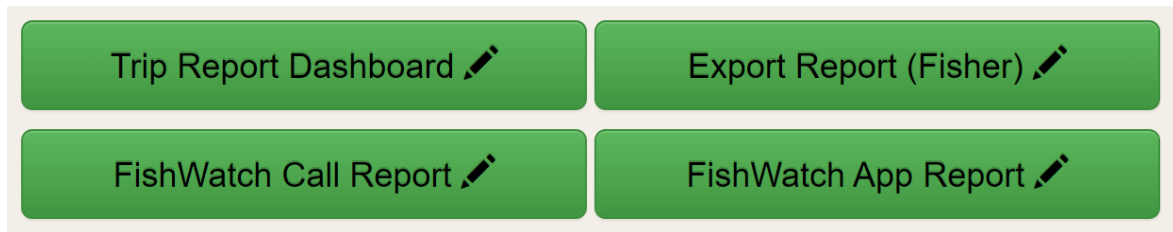
Additional eCatch Functionality

In addition to the entry of Trip Reports, the eCatch portal can be utilised to undertake the following:

- Review submitted trip reports (ie CDRs and C&E Logs)
- Make an edit request for a submitted Report
- Export reports into a Microsoft Excel document
- Review Fishwatch Call reports made by the Fisher
- Review Fishwatch App reports made by the Fisher
- Inbox, eCatch email capability
- Review licence particulars and control master access
- Review your user info.

In order to review submitted trip reports ie CDRs & C&E Logs, you can click on

Upon clicking on the “Report Dashboard” the following options appear:



Trip Report Dashboard - the trip report dashboard displays the Trips submitted you for the licence. Within the Trip Report dashboard, you have the ability to enter in parameters to limit their search. This is undertaken via data entry into one or all of the following.

Trip Reports

From To Fish Type: Status: Error: Pirsas DB:

Show entries Search:

TripID	Fish Type	Reported By	Depart Date	Landing Date	Status	Purchase Status	HasError	HasErrorTag	InPirsasDB	InPIIMSDB	Cancel Date	Action
K01241017A	Blue Crab	K01	17/10/2024 12:00:00 AM	17/10/2024 2:21:00 PM	Completed	Pending	No	No				Show Details
K01241017B	Blue Crab	K01	17/10/2024 12:00:00 AM	17/10/2024 2:49:00 PM	Completed	Pending	No	No				Show Details

TripID – is the CDR number, which is represented as the licence number combined with reverse date, followed by a letter which indicates the number of trips undertaken in the same day.

Landing Date - is the time the CDR was submitted to the eCatch system either through the Commercial Fishing SA application, eCatch direct, the Fishwatch Call centre or a third-party application.

Status – indicates if the report has been submitted by the Fisher in its entirety.

Purchase Status – indicates if the report has been completed by the Fish Processor.

InPirsaDB – indicates if the report has been submitted to PIRSA Information Management System, the system used to control the quota allocated to the Fisher.

Action – You have the ability to “Show Details” associated with the report that has been made against the licence. By clicking on this link, you are provided with all details associated with the entered information, for the caught species. See image– indicates if the report has been received by the Fish Processor.

Report Activities - Blue Crab - K01241017A

Show 10 entries Search:

Report	Report ID	Submit Date	Create Date	Activity Date	Has Error	Has TEPS Error	Action
C&E	BCCE158	17/10/2024 2:15:48 PM	17/10/2024 2:16:51 PM	17/10/2024	No		Edit Delete
CDR (Part A)	BCL2557	17/10/2024 2:28:53 PM	17/10/2024 2:29:55 PM		No		Edit Delete

Showing 1 to 2 of 2 entries Previous 1 Next

Trip Overview - Blue Crab - K01241017A

Trip ID	K01241017A	Licence	K01	Signatory	Test1 eCDR
Submit Date	17/10/2024 2:15:48 PM	Status	Completed	Phone	0412345678
Landing Date	17/10/2024 2:21:00 PM	Landing Port	D' Estrees Bay	Area Fishing	Spencer Gulf
Has Error	No	InPirsaDb			
Note					
Processor: FP0363	Accurate Weight: 450 kg	Number Bins: 8	Purchase: Pending		

C&E Log Report - Blue Crab - K01241017A

Show 10 entries Search:

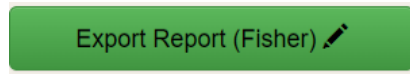
Has Error	Report ID	Licence	Day	Area Fished	Grid 1	No. of Pots Lifted 1st Lift	No. of Pots Lifted 2nd Lift	Weight 1st Lift Kg	Weight 2nd Lift Kg	Total Kg	No. of Males	No. of Females	Weight of Males	Weight of Females	Returned Berried	Returned Undersize Males	Returned Undersize Females
No	BCCE158	K01	17/10/2024	Spencer Gulf	9	50		450		450							

Showing 1 to 1 of 1 entries Previous 1 Next

Please note, you have the ability to make the request to edit your report from this screen if you have made a mistake after submission. Neither the Commercial Fishing SA application or other third-party applications will allow the Fisher to directly edit their submitted report/s. Edits can be requested through the PIRSA eCatch portal by clicking on the [edit](#) link (see above image).

If an edit is required, you will be taken to your report within PIRSA eCatch and can make a request to change the fields within the report. You will be required to submit the report which is then sent to PIRSA Leasing and Licensing for their attention..

Export Report Fisher – The feature allows you to extract a summary of your Reports which exports to an excel spreadsheet.



Export Report (Fisher)

NOTE: Start / End Date -
Depart Date Time — Trip & Exemption Trip Reports;
Date of Set — Bait Net Report;
Start Date — Temporary Relief Master Report;

Start

End

Fishery Type *

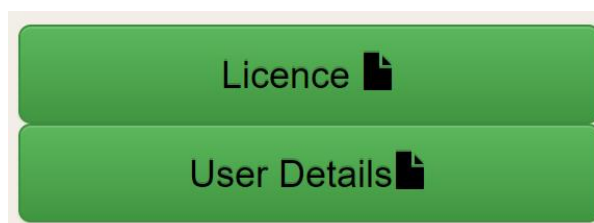
Trip Status

Fishwatch Call Report – the link will display all Fishwatch Call reports submitted by the you.

Fishwatch App Report – the link will display all Fishwatch App reports submitted by the you.

Within the homepage you can access your user and licence data. In order to access this data, you will be required to click on:

Users will be presented with the following options:



Licence - by clicking on “Licence”, and then



you can see detail in relation to their licence, ie:

Quota Balance Statement

Licence Overview - Blue Crab- K02

Licence	K02	Type	Blue Crab	Licence Holder	eCDR Test2
Last Updated On	29/03/2023 3:45:24 PM				

Quotas

Show 10 entries Search:

Action	Category	Name	Quota Allocated	Temporary Transfers	Permanent Transfers	Adjustments	Caught to Date	Quota Remaining	Units
	Quotas	Blue Crab - SG	0.0	-206.0	0.0	0.0	0.0	0.0	Weight (Kg)
	Quotas	Blue Crab - GSV	0.0	0.0	0.0	0.0	0.0	0.0	Weight (Kg)

Showing 1 to 2 of 2 entries Previous 1 Next

Licence User

Show entries Search:

Type	Name	Act as Licence Holder	Licence Details Right	Report History Right	PIRSA Mail Right	PIRSA Request Right	Report Entry	QBS Access

The report displays the quota allocated to the licence, inclusive “caught to date” quota and “quota remaining”.

The report displays “licence users”, the Licence Holder can suspend and modify access to any master’s associated with the Licence.

Additional details including the assets, devices and conditions are displayed in this view.

User Details – the screen allows you to view their user info, ie:

User Info

User Details - eCDR Test2

First Name	eCDR	Last Name	Test2	Other Names	
Home Phone		Mobile Phone		Business Phone	
Fax Number		Email	eCDRtest2.pirsa@gmail.com	Post Code	5042
Address	1234 SOUTH ROAD		CLOVELLY PARK		

Licence User

Show 10 entries Search:

Role	Licence	Trip Alert (All report errors and overdue, but not submission confirmation)	Trip Summary (A single summary, delivered after the trip is completed)	All Email (All email)
Licence Holder	M536	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In addition, you can elect to receive emails associated with your licence activity.