

Domestic/Regional Travel – September 2019

Minister Whetstone

No of travellers	Destination	Reasons for Travel	Travel Itinerary	Cost of Travel	Travel Receipts
1	Port Lincoln 02/09/19	Meetings and site visits	Attached	\$341.05	Attached
2	Canberra 17 and 18 /09/19	Meetings with stakeholders	Attached	\$2097.05	Attached

Approved for publication – 23 September 2019

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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MINISTERIAL
ITINERARY

TRAVEL TO PORT LINCOLN
02 / 09 /2019

MINISTERIAL REPRESENTATIVE & CONTACT:

TELEPHONE

MONDAY 02 SEPTEMBER 2019

07:00AM	Travel: Airport
09:00AM	Travel: Adelaide to Port Lincoln
10:00AM	Meeting: Mayor Brad Flaherty Visit: Port Lincoln Marina Visit: Transfer station – recycling of fishing equipment
01:00PM	Memorial Service
03:00PM	Travel: Airport
04:15PM	Travel: Port Lincoln to Adelaide

Customer Details

Name: SA PRIMARY INDUST REG MO INV
(ABN: 53763159658)
GPO BOX 1671
ADELAIDE SA 5001

Passenger: Whetstone Timothy John Mr

Invoice Details

Invoice Number: 1838456
Invoice Date: 16-Oct-2019
QBT Booking Reference: 6514603 / LQWZER
Customer Number: [REDACTED]
Customer Reference/s: Travel Booker: [REDACTED]
Division: SA PIRSA HON TIM
WHETSTONE MP

Product Details

		Ex GST	GST	Total
	Description: Non-Gds Domestic - Regional Express	304.05	30.40	334.45
	Full Routing: ADL/PLO/ADL			
	First Departure Date: 02 Sep 2019			
	Ticket No: RJDXLV/1			
	Booking Class: T			
	Flight No: ZL4362/ZL4383			
	Taxes: \$.00			

Fee Details

	Ex GST	GST	Total
 QBT Domestic Online Booking Fee	5.00	0.50	5.50
QBT South Australia Government Levy	1.00	0.10	1.10

Total:	Ex GST	GST	Total

 Total Tax Invoice	310.05	31.00	341.05
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Payment Details

Total Payment **0.00**

**MINISTERIAL VISIT PROGRAM
ITINERARY**

**VISIT TO CANBERRA
17 / 09 / 2019 – 18 / 09 / 2019**

MINISTERIAL REPRESENTATIVE & CONTACT:
SIMON PRICE,
TELEPHONE

TUESDAY 17 SEPTEMBER 2019

05:00AM	Travel: Airport
06:15AM	Travel: Adelaide to Canberra
09:15AM	Meeting: Croplife Australia and Grain Producers SA
10:15AM	Travel: Parliament House
11:00AM	Meeting: Minister Duniam
12:00NOON	Meeting: Minister Coulton
03:30PM	Meeting: Minister Littleproud
04:30PM	Meeting: Assistant Minister Nola Marino
05:00PM	Travel: Hotel
08:00PM	Dinner with Federal MP's

WEDNESDAY 18 SEPTEMBER 2019

05:00am	Travel: Airport
06:10AM	Travel: Canberra to Adelaide
07:30AM	Travel: Office



MR Timothy John Whetstone

ROOM NO: 624
ARRIVAL: 17/09/19
DEPARTURE: 18/09/19

CONFIRMATION NO: 53111525
REFERENCE NO:

COPY OF TAX INVOICE

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DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
17/09/19	Credit Card Surcharge		5.39	
17/09/19	Visa Card			364.39
17/09/19	Accommodation		359.00	
18/09/19	Minibar Beverage		4.00	
18/09/19	Visa Card			4.00
TOTAL			368.39	368.39

TOTAL CHARGES 368.39
TOTAL INCLUDES GST 33.49
BALANCE 0.00 GST INCLUDED

* INDICATES NON-TAXABLE SUPPLY

Little National Hotel
21 National Circuit
Barton ACT 2600
P: +61 2 6163 1888 F: +61 2 6163 1801
E: Inreception@domahotels.com.au
ABN:66163903562

Little National Hotel Bank Details:
St George Bank
BSB 112-908
Account# 448 645 528
SWIFT Code: SGBLAU2S



MR Timothy John Whetstone

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COPY OF TAX INVOICE

PAGE (S) 2 of 2

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
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Merchant ID		Credit Card #		
Transaction ID		Credit Card Expiry :		
Approval Code		Capture Method :		
Approval Amount	4.00	Transaction Amount :	4.00	

Merchant ID		Credit Card #		
Transaction ID		Credit Card Expiry :		
Approval Code		Capture Method :		
Approval Amount	364.39	Transaction Amount :	364.39	

Little National Hotel
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Little National Hotel Bank Details:
St George Bank
BSB 112-908
Account# 448 645 528
SWIFT Code: SGBLAU2S

Tax Invoice

QBT Pty Limited
ABN: 50 128 382 187
Level 6
197-201 Coward Street
Mascot NSW

Customer Details

Name: SA PRIMARY INDUST REG MO INV
(ABN: 53763159658)
GPO BOX 1671
ADELAIDE SA 5001

Passenger: Whetstone Timothy John Mr

Invoice Details

Invoice Number: 1496877
Invoice Date: 31-Jul-2019
QBT Booking Reference: 6461971 / V86RSP
Customer Number: 00014002
Customer Reference/s: Travel Booker: [REDACTED]
[REDACTED]
Division: SA PIRSA HON TIM
WHETSTONE MP

Product Details

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas	428.50	42.85	471.35
	Full Routing: ADL/CBR/ADL			
	First Departure Date: 16 Sep 2019			
	Ticket No: 4592542168/1			
	Booking Class: Q			
	Flight No: QF0708/QF0737			
	Taxes: \$80.44			

Fee Details

	Ex GST	GST	Tot
 QBT Domestic Online Booking Fee	5.00	0.50	5.50
QBT South Australia Government Levy	1.00	0.10	1.10

Total:

	Ex GST	GST	To
 Total Tax Invoice	434.50	43.45	477.95

Payment Details

Total Payment **0.00**

Tax Invoice

QBT Pty Limited
 ABN: 50 128 382 187
 Level 6
 197-201 Coward Street
 Mascot NSW 2020

Customer Details

Name: SA PRIMARY INDUST REG MO INV
 (ABN: 53763159658)
 GPO BOX 1671
 ADELAIDE SA 5001

Passenger: Whetstone Timothy John Mr


Invoice Details

Invoice Number: 1611003
 Invoice Date: 27-Aug-2019
 QBT Booking Reference: 6461971 / V86RSP
 Customer Number: 00014002
 Customer Reference/s: Travel Booker: [REDACTED]
 [REDACTED]
 Division: SA PIRSA HON TIM
 WHETSTONE MP

Product Details

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas	51.11	5.11	56.22
	Full Routing: ADL/CBR/ADL			
	First Departure Date: 17 Sep 2019			
	Ticket No: 4593067564/1			
	Exchange Ticket No: 4592542168			
	Booking Class: Q			
	Flight No: QF0706/QF0713			
	Taxes: \$.00			

Product Details

		Ex GST	GST	Total
	Description: Domestic Airline Amendment Penalty - Qantas	90.00	9.00	99.00
	Full Routing: ADL/CBR			
	First Departure Date: 17 Sep 2019			
	Ticket No: 1851562983/1			
	Booking Class: Y			
	Flight No: QF000			
	Taxes: \$.00			

Total:		Ex GST	GST	To
	Total Tax Invoice	141.11	14.11	155.22

Payment Details

Total Payment **0.00**



MR Simon Charles Price

ROOM NO: 557
ARRIVAL: 17/09/19
DEPARTURE: 18/09/19
INVOICE DATE: 18/09/19
CONFIRMATION NO: 53113480
REFERENCE NO:

COPY OF TAX INVOICE 5371

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DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
17/09/19	Deposit Transfer at C/I			359.00
17/09/19	Deposit Transfer at C/I			5.39
17/09/19	Credit Card Surcharge		5.39	
17/09/19	Accommodation		359.00	
TOTAL			364.39	364.39
TOTAL CHARGES			364.39	
TOTAL INCLUDES GST			33.13	
BALANCE			0.00	GST INCLUDED

* INDICATES NON-TAXABLE SUPPLY

Little National Hotel
21 National Circuit
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E: Inreception@domahotels.com.au
ABN:66163903562

Little National Hotel Bank Details:
St George Bank
BSB 112-908
Account# 448 645 528
SWIFT Code: SGBLAU2S

Tax Invoice

QBT Pty Limited
 ABN: 50 128 382 187
 Level 6
 197-201 Coward Street
 Mascot NSW

Customer Details

Name: SA PRIMARY INDUST REG MO INV
 (ABN: 53763159658)
 GPO BOX 1671
 ADELAIDE SA 5001

Passenger: Price Simon Charles Mr

Invoice Details

Invoice Number: 1496893
 Invoice Date: 31-Jul-2019
 QBT Booking Reference: 6461969 / V7VFG3
 Customer Number: 00014002
 Customer Reference/s: Travel Booker: [REDACTED]
 [REDACTED]
 Division: SA PIRSA HON TIM
 WHETSTONE MP


Product Details

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas	199.10	19.91	219.01
	Full Routing: CBR/ADL			
	First Departure Date: 17 Sep 2019			
	Ticket No: 4592542170/1			
	Booking Class: E			
	Flight No: QF0737			
	Taxes: \$40.22			

Fee Details

	Ex GST	GST	Tot
 QBT Domestic Online Booking Fee	5.00	0.50	5.50
QBT South Australia Government Levy	1.00	0.10	1.10

Total:

	Ex GST	GST	To
 Total Tax Invoice	205.10	20.51	225.61

Payment Details

Total Payment 0.00

Tax Invoice

QBT Pty Limited
 ABN: 50 128 382 187
 Level 6
 197-201 Coward Street
 Mascot NSW 2020

Customer Details

Name: SA PRIMARY INDUST REG MO INV
 (ABN: 53763159658)
 GPO BOX 1671
 ADELAIDE SA 5001

Passenger: Price Simon Charles Mr

Invoice Details


Invoice Number: 1611079
 Invoice Date: 27-Aug-2019
 QBT Booking Reference: 6461969 / V7VFG3
 Customer Number: 00014002
 Customer Reference/s: Travel Booker: [REDACTED]

Division: SA PIRSA HON TIM
 WHETSTONE MP

Product Details

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas Full Routing: ADL/CBR/ADL First Departure Date: 17 Sep 2019 Ticket No: 4593067566/1 Exchange Ticket No: 4592542170 Booking Class: Q Flight No: QF0706/QF0713 Taxes: \$40.22	288.17	28.82	316.99

Product Details

		Ex GST	GST	Total
	Description: Domestic Airline Amendment Penalty - Qantas Full Routing: ADL/CBR First Departure Date: 17 Sep 2019 Ticket No: 1851562991/1 Booking Class: Y Flight No: QF000 Taxes: \$.00	90.00	9.00	99.00

Total:		Ex GST	GST	To
	Total Tax Invoice	378.17	37.82	415.99

Payment Details

Total Payment 0.00

Tax Invoice

QBT Pty Limited
 ABN: 50 128 382 187
 Level 6
 197-201 Coward Street
 Mascot NSW

Customer Details

Name: SA PRIMARY INDUST REG MO INV
 (ABN: 53763159658)
 GPO BOX 1671
 ADELAIDE SA 5001

Passenger: Price Simon Charles Mr

Invoice Details

Invoice Number: 1496878
 Invoice Date: 31-Jul-2019
 QBT Booking Reference: 6461973 / V8SIVA
 Customer Number: 00014002
 Customer Reference/s: Travel Booker: [REDACTED]
 [REDACTED]
 Division: SA PIRSA HON TIM
 WHETSTONE MP

Fee Details

	Ex GST	GST	Tot
 Domestic Online Hotel/Car Booking Fee	5.00	0.50	5.50

Total:

	Ex GST	GST	To
 Total Tax Invoice	5.00	0.50	5.50

Payment Details

Total Payment 0.00



PURCHASE CARD – EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

First four (4) and last four digits of the ANZ purchase card: XXXXXXXXXX

Name of supplier/merchant: Adelaide Airport

Date of transaction: 18 / 09 / 2019

Description of purchase: (services/goods received) Airport parking

Details of the purchase: (If the purchase is entertainment related, details of the number of attendees and their relevant organization(s) must be included.)

Adelaide Airport parking while attending meetings in Canberra

Total purchase amount (including GST): \$AUD 84.00

Foreign Currency (if applicable) _____ Applicable exchange rate: _____

General Ledger account coding:

\$AUD	84	00
\$AUD		
\$AUD		
\$AUD		

Declaration by purchase cardholder:

1. I acknowledge receipt of the above mentioned goods and/or services
2. I certify;
 - a) The purchase was necessarily incurred on behalf of PIRSA for business operations
 - b) This payment has not and will not be claimed by any other means.
3. It is acknowledged that where a tax invoice/receipt is not provided to support the purchase card transaction, the relevant GST which cannot be claimed, will be charged against the applicable general ledger codes assigned to the transaction, by using the tax code TPND in EMS.
4. A tax invoice/receipt is not able to be provided because: (tick applicable)
 - the tax invoice/receipt has been lost
 - the goods/services are of a type where a tax invoice/receipt cannot reasonably be expected to be provided by the supplier
 - other reason (please specify) No receipt option visibly at time of transaction

Cardholder: Simon Price [Signature] 18/09/2019

Manager: Fiona Bond [Signature] 16/10/2019

Name

Signature

Date

This form is to be authorised and attached to any transaction in the EMS that does not have a valid tax invoice/receipt.