

# Application for Accreditation

## Poultry (on Farm) Food Safety Scheme

*This application does not operate as an accreditation.*

*You are reminded that in South Australia it is an offence to carry on the business of producing Poultry Meat without approved accreditation.*

This form is to be completed and signed by the owner, manager or the principal partner in the business seeking accreditation pursuant to the *Primary Produce (Food Safety Schemes) (Meat) Regulations 2017*.

This application must be completed where a business changes hands or where the business has relocated to another site. This application must also be completed if the operator wishes to alter their approved food safety arrangement.

The completed application, along with all the relevant fees and charges are to be returned to:

| Post                                                                                    | Email                                                                      |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Administrative Officer,<br>PIRSA Food Standards Program,<br>GPO Box 1671, Adelaide 5001 | <a href="mailto:pirsa.foodsafety@sa.gov.au">pirsa.foodsafety@sa.gov.au</a> |

Accreditation can only be issued in the name of an individual or an incorporated body (an ACN registered company).

## Business Details

Please include your contact phone number and email address. Contact with the business will be made through the person nominated on this application.

| Applicant                                     |  |
|-----------------------------------------------|--|
| Nominated person to apply                     |  |
| Name (first name, surname)                    |  |
| Position in Business                          |  |
| Phone                                         |  |
| Mobile                                        |  |
| Email Address                                 |  |
| Business Details                              |  |
| Company/Entity Name                           |  |
| Trading Name                                  |  |
| Australian Business Number (ABN)              |  |
| Location of Operation (Physical Site Address) |  |
| Postal Address                                |  |
| For producers currently holding accreditation |  |
| Accreditation Number                          |  |

|                                                                                                                                                          |     |    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
|                                                                                                                                                          |     |    |
| Is the company registered with the Commonwealth Department of Agriculture Fisheries and Forestry under the Commonwealth <i>Export Control Act 2020</i> . | Yes | No |
| If you answered Yes to the above question;<br>Does your company trade meat or meat products on the domestic market (i.e. locally or interstate)?         |     |    |

Please indicate the species of birds raised on the property

|                                                                                                                                                                                                                                                                |  |       |  |          |    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------|--|----------|----|
|                                                                                                                                                                                                                                                                |  |       |  |          |    |
| Chickens                                                                                                                                                                                                                                                       |  | Quail |  | Turkey   |    |
| Duck                                                                                                                                                                                                                                                           |  | Geese |  | Pheasant |    |
| Pigeon                                                                                                                                                                                                                                                         |  | Other |  |          |    |
| Is the poultry grown under contract to a processing company (eg Inghams)                                                                                                                                                                                       |  |       |  | yes      | no |
| If yes, what is the size in m2 of shed space in which poultry is housed                                                                                                                                                                                        |  |       |  |          |    |
| If more than one shed, the total m2 of all sheds are to be included                                                                                                                                                                                            |  |       |  |          |    |
| Are you a non contract grower                                                                                                                                                                                                                                  |  |       |  | yes      | no |
| <p><i>Note A non-contract grower is a person or business that owns the birds being raised.</i></p> <p><i>A contract grower is a person or business that raises birds for a commercial poultry processor. The birds are normally owned by the processor</i></p> |  |       |  |          |    |

## Food Safety Arrangement

Please indicate all the types of operations carried out by the business.

## Management Details

Please list all persons responsible for the day to day operations of the business, including all principal directors of the company or partners in the business.

|                               |  |  |               |  |  |
|-------------------------------|--|--|---------------|--|--|
|                               |  |  |               |  |  |
| Name (First Name and Surname) |  |  |               |  |  |
| Position in Business          |  |  |               |  |  |
| Phone Number                  |  |  | Mobile Number |  |  |
| Residential Address           |  |  |               |  |  |
| Suburb                        |  |  | Post Code     |  |  |
|                               |  |  |               |  |  |
| Name (First Name and Surname) |  |  |               |  |  |
| Position in Business          |  |  |               |  |  |
| Phone Number                  |  |  | Mobile Number |  |  |
| Residential Address           |  |  |               |  |  |
| Suburb                        |  |  | Post Code     |  |  |
|                               |  |  |               |  |  |
| Name (First Name and Surname) |  |  |               |  |  |
| Position in Business          |  |  |               |  |  |
| Phone Number                  |  |  | Mobile Number |  |  |
| Residential Address           |  |  |               |  |  |
| Suburb                        |  |  | Post Code     |  |  |

**Have you, the company, any directors of the company or anyone in a management role been convicted of**

|                                                                                                                                                                                                                                                                                                                              |                   |                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------|
| An offence against the Primary Produce (Food Safety Schemes) Act 2004, or the Food Act 2001, or any related Commonwealth, Territory or State law                                                                                                                                                                             | Yes               | No             |
| <ul style="list-style-type: none"> <li>An offence of dishonesty</li> </ul>                                                                                                                                                                                                                                                   | Yes               | No             |
| <ul style="list-style-type: none"> <li>An indictable offence</li> </ul>                                                                                                                                                                                                                                                      | Yes               | No             |
| Please specify for individual applicants or body corporate applicants                                                                                                                                                                                                                                                        |                   |                |
| 1. Have you / any director of the body corporate ever committed an offence against <ul style="list-style-type: none"> <li>a. The Act</li> <li>b. The Food Act 2001</li> <li>c. A law of the Commonwealth or any State or Territory of the Commonwealth that corresponds to any of the above Acts</li> </ul>                  | Yes<br>Yes<br>Yes | No<br>No<br>No |
| 2. Have you / any director of the body corporate ever committed an offence of dishonesty                                                                                                                                                                                                                                     | Yes               | No             |
| 3. Have you /any director of the body corporate or entity which you/ they operate or have operated ever been the subject of any investigation/disciplinary/regulatory or legal process under a regulatory scheme relating to food or food production in South Australia or any other State or Territory of the Commonwealth? | Yes               | No             |
| If Yes, to any of the above questions, please provide details of the offence and any penalties imposed. Please attach any relevant supporting documentation                                                                                                                                                                  |                   |                |
| Have you, or the company, previously held accreditation with the Food Standards Program?                                                                                                                                                                                                                                     | Yes               | No             |
| If yes, what was the name of the business or operation accredited?                                                                                                                                                                                                                                                           |                   |                |
| Is the operation under a QA or HACCP food safety program audited by another company?                                                                                                                                                                                                                                         | Yes               | No             |

If yes, please name the company auditing your QA or HACCP program.

## DECLARATION OF APPLICANT

**NOTE:** *For Partnership, EACH partner must sign the declaration.*

*For Company, a director must sign the declaration.*

*For Trust, a trustee must sign the declaration.*

By signing, I (*name(s)*).....

of (*Legal entity to be accredited*).....

located at (*site location*) .....

declare I am the applicant, or I am authorised to complete this application on behalf of the  
*Partnership/Company/Trust* and all information provided in this application is true and correct.

I make this declaration with the understanding that it is an offence under Section 38 of the *Primary Produce (Food Safety Schemes) Act 2004* to provide false or misleading statements in connection with information provided under the Act.

**Signature of Director/Trustee/Partner**..... **Date** .....

**Signature of Partner(s)** ..... **Date** .....

## FEES AND CHARGES TO ACCOMPANY THIS APPLICATION

If you require further clarification or assistance in completing the application form please contact the Administrative Officer, Food Standards Program at [pirsa.foodsafety@sa.gov.au](mailto:pirsa.foodsafety@sa.gov.au) or on 8429 0867.

The completed application, together with the all relevant fees and charges are to be returned to:  
**Administrative Officer, Food Standards Program, G.P.O. Box 1671, ADELAIDE, SA, 5001**  
 An assessment of premises is normally carried out prior to approval of accreditation. The assessment and other audits and/or inspections carried out by the Biosecurity SA Food Standards Program are charged at **\$350.20 per hour**.

Fees and charges to accompany this application.

|                        |                              |                 |
|------------------------|------------------------------|-----------------|
| <b>Application Fee</b> | <b>6 or less employees</b>   | <b>\$212.00</b> |
| <b>Application Fee</b> | <b>more than 6 employees</b> | <b>\$484.00</b> |

**Assessment of Premises/Vehicle** **To be invoiced**

***The application fee is to accompany this application. This application does not operate as accreditation. You are reminded that in South Australia it is an offence to carry on the applied for activity without approved accreditation.***

Only when the Food Standards Program has received all the relevant fees will the application be processed. The applicant will be invoiced separately for the annual fee based on the information contained in the application.

## PIRSA BANKING DETAILS

The applicant can use their bank's facilities to make an electronic funds transfer (EFT) from their bank account directly into the PIRSA bank account.

Various bank's electronic funds transfer facilities offer one or two short description fields to convey information from the customer to PIRSA. If the applicant provides insufficient or ambiguous descriptive information with their EFT payment, then PIRSA will have difficulty in allocating the money correctly. Please quote enough information to match the EFT with this application.

|                     |                                                |
|---------------------|------------------------------------------------|
| <b>Bank</b>         | Australia and New Zealand Banking Group (ANZ)  |
| <b>BSB</b>          | 015-101                                        |
| <b>Account</b>      | 838531884                                      |
| <b>Account Name</b> | PIRSA Collection Account                       |
| <b>In Reference</b> | Please include your name and "Application Fee" |