



# DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONS

## APPLICATION TO SURRENDER A LANDBASED AQUACULTURE LICENCE

(Pursuant to Section 56 *Aquaculture Act 2001*)

**Applications must be lodged by:**

**Email:** [PIRSA.aquaculture@sa.gov.au](mailto:PIRSA.aquaculture@sa.gov.au)

**Or**

**Mail:** PIRSA Aquaculture, GPO Box 1625, Adelaide SA 5001

**For assistance or further information:**

Telephone: (08) 8207 5332

Email: [PIRSA.aquaculture@sa.gov.au](mailto:PIRSA.aquaculture@sa.gov.au)

Visit: <http://www.pir.sa.gov.au/aquaculture>

Licence Number:	Species:
Category of Licence:	Council:

## 1 – INSTRUCTIONS & APPLICATION CHECKLIST

### 1.1 – INSTRUCTIONS FOR APPLICANT

- Carefully read all information contained in this application form and complete all parts of the application form in full, including all attachments;
- Write legibly using a blue or black pen, or use a software program “Fill & Sign” function;
- PIRSA Fisheries and Aquaculture may request supporting documentation or further information beyond what is contained in this application form in assessing the application;
- Incomplete applications, or those requiring additional information, may be refused if the information is not provided within three months of a request made by PIRSA Fisheries and Aquaculture.
- An application fee invoice will be generated once the completed application has been received.

## 1.2 – APPLICATION CHECKLIST TO BE COMPLETED BY LICENCE HOLDER

- Outstanding Fees:** Current Licence Holder(s) must ensure all outstanding fees owed to PIRSA are settled before any application for licence-related changes is approved. PIRSA reserves the right to withhold or refuse any applications in cases of outstanding debt.
- Environmental Monitoring Program:** This report has been submitted to PIRSA Fisheries & Aquaculture for the most recent three (3) reporting periods.
- Production Return:** This report has been submitted to PIRSA Fisheries and Aquaculture for the most recent three (3) reporting periods.
- Remove the Registration of a Nominated Specified Person:** (if applicable) Section 3 of the application has been completed.
- ASIC Company Extract:** (if the licence is held by a body corporate) A current company extract, no more than 3 months old, is required with full company details including current company directors.
- I understand that **my application will be refused if I have outstanding fees** with PIRSA.
- I understand my licence will not be surrendered if the above requirements are not met.**

## 2 – LICENCE HOLDER CONTACT DETAILS

### 2.1 – TO BE COMPLETED BY THE LICENCE HOLDER

Licence holder 1:

**This person will also be the primary contact for all correspondence.**

Name of licence holder/s: .....

Telephone number: .....

Mobile number: .....

Email address: .....

Postal address .....

Suburb: ..... State ..... Post Code .....

Licence holder 2:

Name of licence holder/s: .....

Telephone number: .....

Mobile number: .....

Email address: .....

Postal address .....

Suburb: ..... State ..... Post Code .....

### 3 – REMOVING THE INTEREST OF A NOMINATED SPECIFIED PERSON

#### To be completed by the nominated specified person (if applicable)

A nominated specified person is a person or company who is recorded as having an interest in a specified aquaculture licence. This interest is currently recorded on the public register established by section 80 of the *Aquaculture Act 2001*.

This application is to have the notation of this interest **removed** from the register.

Licence number to which interest relates: .....

Full Name of Specified Person (First Name, Company Name or Bank):

.....

**(If the Interest Holder is a Bank)** Full Name of Bank representative:

.....

Position within bank: .....

Official Bank Stamp:

**(If the interest holder is a Company)** Full Name of the Director completing this form on behalf of the company:

.....

Please attach a current ASIC Company extract no more than 3 months old from lodging this application. The extract should list the details of all directors of the company.

Address: .....

Suburb: ..... State ..... Post Code .....

As a nominated specified person recorded on the Aquaculture Public Register as having an interest in the above named licence, I consent to have the notation of this interest removed and the licence surrendered.

Signed.....Date ...../...../.....

## 4 – INTENTION TO SURRENDER

It is a requirement of your licence to give notice to the Minister of your intention to surrender your licence.

**Yes**, I wish to surrender my aquaculture landbased licence.

## 5 – DECLARATION BY LICENCE HOLDER

To be completed by **all** licence holders Individual/s and/or Company/Body Corporate Directors

A person must not make a statement that is false or misleading in a material particular (whether by reason of the inclusion or omission of any particular) in any information provided under the Aquaculture Act 2001.

**Maximum penalty: \$5,000**

All parties who have an interest in the licence registered by notation on the public register established by section 80 of the *Aquaculture Act 2001* have provided their consent to this surrender.

**I/We seek the Minister’s consent to surrender this licence.**

**I/We declare that the information provided in this form is true and accurate.**

### PLEASE NOTE

**If the licence is held by individual/s**, the signature of all individual/s is required.

**If the licence is held by a company/body corporate**, one of the following is required:

- The signature of two directors of the company; or
- The signature of a director and a company secretary; or
- If the company has a sole director who is also the sole company secretary, that director.

These requirements apply to all company applicants where multiple companies hold the licence.

Full Name: ..... Signature: ..... Date: .... /...../.....

Full Name: ..... Signature: ..... Date: .... /...../.....

Full Name: ..... Signature: ..... Date: .... /...../.....

Full Name: ..... Signature: ..... Date: .... /...../.....