



Guidelines and application form for new applicants to keep declared animals in approved facilities under the *Landscape South Australia Act in South Australia*

General information

In accordance with a national risk management approach recommended by the Natural Resources Management Standing Committee, the government of South Australia restricts the keeping of certain exotic vertebrate animals because of their threat to agriculture, the environment and public safety.

The [Declaration of Animals and Plants](#) (pursuant to section 185 of the *Landscape South Australia Act 2019* (LSA Act)) lists the provisions of the LSA Act that apply to each species (the declared animal). A permit is required to keep any animal where provision 187 is listed. Permits are issued on the ability to manage the risk associated with keeping a species which is restricted because of its high pest potential.

Decisions on the import, keeping and movement of declared animals are made in the public interest. The benefit to be gained from a declared animal being kept by members of the public in South Australia will not be promoted over the public benefit of the species not being in South Australia (or being kept in appropriate facilities here), due to their potential impacts on environmental, economic and social values, including public safety.

The risk of keeping species of high pest potential is managed by ensuring that permits are only issued to facilities that demonstrate extremely high standards of physical security, staff expertise, housing and animal management and/or provide a benefit to the community through education. Decisions need to comply with relevant legislation and be consistent with international agreements and conventions to which Australia is a signatory. They also need to be defensible on risk assessment and risk management grounds at both the [Australian Government](#) and state and territory levels.

Safety and security

Facilities must comply with a range of conditions for safety and security to keep exotic animals. The government may place additional specific conditions in relation to the keeping of a species to ensure that the risk of escape and threat to public safety is minimised. Facilities may also be subject to controls under the *Biosecurity Act 2015* if they are holding imported animals. They may require registration by the Australian Quarantine Inspection

Service as well as obtaining a permit from the Government of South Australia.

The applicant must ensure that cage design and construction are adequate and appropriate for each species in accordance with any provision under the *Animal Welfare Act 1985* and any subordinate legislation to the *Animal Welfare Act*. Advice on animal welfare may be sought from the RSPCA or The Office of Animal Welfare (Department of Environment, Water and Natural Resources). Statutory and private zoos may also be able to provide specific advice in relation to cage design and animal welfare considerations such as behavioural enrichment, privacy areas, shelter etc. All correspondence or verbal advice must be referenced in the application.

Applications

Detailed specifications and plans for enclosures must be submitted by the applicant. Biosecurity SA's Invasive Species Unit may grant tentative approval to keep exotic animals on the basis of a plan, but final approval will only be granted after the construction of the enclosure is completed and inspected by an authorised officer under the LSA Act.

For any further information relating to the application for a permit to keep exotic animals, please contact Kate Fielder on Kate.Fielder@sa.gov.au or 08-8429-2546.

Fees

There is no ongoing permit fee, but under the *Landscape South Australia (Fees) Notice 2020* an initial application fee must be paid to cover costs of assessing the application and a site inspection.

Right of appeal

A person who has applied for a permit under Section 197 of the LSA Act may appeal to the Environment, Resources and Development Court against a decision of the relevant authority to refuse the application, or to impose particular conditions.



Application for a permit to keep exotic animals under the *Landscape South Australia Act 2019*

If there is insufficient space, answers may be continued on a separate sheet and should be signed and attached. Photographs and in-scale plans can be used to support your application. Please refer to these attachments on the application form.

Part A, Part B AND Part G must be completed by all applicants. Applicants must complete at least one of Parts C-F, dependent upon the purpose for the application.

Please read the application form in full prior to completing it. This will ensure you have all relevant information and still wish to proceed with the application.

PART A – GENERAL (must be completed for all applications)

1. In accordance with Section 197 of the *Landscape South Australia Act 2019*, I/We (*insert name and address of applicant/s*) hereby apply for approval to keep exotic animals, which are listed on the declared animal list, at the premises listed as follows:

Street/Lot Number:

Street Name:

Suburb:

Post Code:

Section Number(s):

Hundred:

2. The applicant is:

☐ The owner of the premises

☐ Leasing the premises

If the premises are leased or rented by the applicant(s), please attach a copy of the lease or current written authority from the owner.

3. What type of organisation is applying for the permit – tick one only

☐ Corporation

☐ Incorporated Association

☐ Partnership

☐ Individual

- ☐ Government Authority
☐ Research Institution
☐ Zoo/wildlife park

When applicable to the above:

Registered business trading name: _____

Registered business address: _____

ABN or ACN: _____

Name of corporation or incorporated association: _____

Date of incorporation: _____

4. The applicant(s)

	Applicant 1	Applicant 2
Name		
Address		
Suburb		
Postcode		
Date of birth		
Place of birth		
Phone number		
Email address		

For additional applicants, please attach the above details to the application.

5. The manager(s)

If you will employ a manager to be responsible for the animals covered by this application, complete the table below.

	Manager 1	Manager 2
Name		
Address		
Suburb		
Postcode		
Date of birth		
Place of birth		
Phone number		
Email address		

For additional managers, please attach the above details to the application.

6. Have any of the applicants or managers ever been found guilty of any offences relating to the regulation of animals, or had any application for an authorisation (whether described as a licence, approval or permit) under any Act or Charter relating to the regulation of animals refused, suspended or cancelled?

☐ Yes

☐ No

7. Public liability insurance

Attach details of the public liability insurance policy which would cover your establishment if this application is approved.

8. Describe the security measures that will be in place during each 24 hour period. Is a resident caretaker at the facility at all times?

9. Related licences

Tick any other relevant approvals you currently hold, and add approval number where applicable:

☐ Permits or licences under the *National Parks and Wildlife Act 1972* - _____

☐ PIC under the *Livestock Act 1997* - _____

☐ Other - _____

10. Provide details of relevant experience, qualifications and training of those persons responsible for making animal management decisions and those persons involved in animal handling. Attach a CV for each individual where possible.

11. Provide reference or nominate referees in support of this information.

12. Provide details of the training which will be provided to ensure relevant expertise and skills of your staff are maintained.

13. Will your organisation use volunteers?

☐ Yes – in what capacity -

☐ No

PART B – ANIMAL SPECIES (must be completed for all applications)

14. List the species of animal you are applying to keep (include sex and number).

15. List the source for each species of animal.

16. Describe the enclosure for each species of animal, including dimensions, construction materials and all measures made to prevent the escape or theft of the animal.

17. List any additional holding or handling facilities, transport cages or other containments that may be used for the management of this animal.

18. Do you plan to breed the animal? If so, how will surplus offspring be managed?

19. Provide details or any consultancy arrangements for veterinary care. State where any veterinary procedure will take place.

20. Detail or attach your escape contingency plan for the exotic animal you propose to keep.

21. Describe the animal identification systems which will be used to correspond with the animal's records.

22. Do staff have the appropriate licences, training and equipment for the capture or destruction of the exotic animal in an emergency or escape scenario? Describe what procedures would be undertaken in the event of an escape.

23. How will you preserve or dispose of deceased animals?

24. Tick the purpose for keeping exotic animals (more than one purpose may apply).

- ☐ Public exhibition and education – complete Part C (p. 10)
- ☐ Conservation – complete Part D (p. 12)
- ☐ Research & Development – complete Part E (p. 12)
- ☐ Commercial production species – complete Part F (p. 13)

PART C – PUBLIC EXHIBITION AND EDUCATION

25. Describe how this animal supports your public exhibition and/or education objectives.

26. List the specific messages this animal will be used to support, e.g. the impact of pest animals, the impact of habitat loss, biodiversity etc.

27. Describe how you will deliver this message. Include the proposed content of any interpretive signage or verbal presentation, and the proposed audience.

28. Explain why a native animal or a declared animal that does not require a permit cannot be used to deliver this message.

29. Will the animal(s) be confined to a display, or used in a public encounter or handling activity where it will be removed from its primary enclosure? If the animal is to be removed from its enclosure, where will it go? Please detail all measures taken to prevent its escape. *Note: exotic animals are generally not permitted to be used in mobile displays. Please contact Biosecurity SA: Invasive Species Unit if you wish to discuss this further.*

30. Will the animal be used for a public encounter within its enclosure? If so, please detail all measures to ensure the safety of the public.

31. Have the premises been approved by the local council for the public display of the exotic animals listed in this application?

- ☐ Yes - local council is _____
- ☐ No

32. Will the animal display establishment have regular opening hours?

- ☐ Yes - complete table below
- ☐ No – explain why not _____

DAY	OPEN	CLOSE
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

33. Describe what measures will be taken to protect the general public from any animals. Describe the placement of stand-off barriers, warning signs etc.

PART D – CONSERVATION

34. Describe how keeping this animal in captivity contributes to the species' conservation.

35. Who operates or manages the conservation program, e.g. ZAA, a National or State Recovery Team?

36. What is your role in the conservation program, e.g. breeding animals, holding post-reproductive animals?

37. Attach any formal conservation plan developed for the program, or any MOU that details your involvement or contribution to the program.

PART E – RESEARCH AND DEVELOPMENT

38. Attach a detailed research and development plan for the exotic animal, which you propose to keep, including a statement on short- and long-term objectives.

39. List any collaborators in this research, highlighting any with involvement with your facility.

40. Do you have an ethics approval for this research?

- ☐ Yes - ethics committee and approval number _____
- ☐ No – explain why not? _____

PART F – COMMERCIAL PRODUCTION SPECIES

There are specific conditions relating to the keeping of blackbuck, banteng and bison. If you would like more information on these prior to completing the application, please contact Kate Fielder at Biosecurity SA: Invasive Species Unit on Kate.Fielder@sa.gov.au

41. Explain why you wish to keep this animal. If for a commercial production purpose, provide details.

42. Attach a plan of the property showing:

- fencing layout
- any gullies or creek beds
- any trees close to fence-lines (note how you will prevent animal escape via these trees)

43. Provide detail on all fencing, including materials, height, access, electric supply (& back-up)

44. How do you plan to minimise any risk of land degradation from livestock listed under this permit, particularly in gullies, creek lines and water bodies?

45. Note that Animal Health requirements may apply to the movement of livestock species. Check with your local Primary and Industries and Regions (PIRSA) office about the following:

- Application for a PIC
- Health certificates for movement of livestock interstate
- Issue of tail tags and registration of the property

PART G – DECLARATION (must be completed for all applications)

We/I declare that all reasonable care has been taken to provide accurate information in the completion of this application form.

Applicant 1 _____ Date: _____

Signed

Applicant 2 _____ Date: _____

Signed

Office use only			
Date received		Species	
Outcome		Species 1 class	
Permit number		Species 2 class	