

# 2019/20 Cudlee Creek Bushfire – Small Plantation Clean up and Return to Agriculture Subsidy

## Application form for plantations of at least 0.5 ha and 5 ha or less

Please complete all fields in this application form. You may experience delays in assessment of your application if we require additional information not provided in support of your application.

**The subsidy will close when the total value of funding requested in applications reaches the limit of allocated funding or at 5pm (ACST) on 10 May 2024, whichever occurs first.**

### Application checklist

Please tick either “yes” or “no” to each question below. If you tick “no” you **may** be ineligible for this funding.

You do not need to be registered for GST or hold an ABN to apply for this subsidy.

The applicant is a registered corporation, trustee of a trust, sole trader, partnership or natural person.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
As the applicant, do you have an ABN and are registered for GST?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
You are a property owner, share-farmer or lessee with a blue gum or pine plantation (“the plantation”) directly impacted by the 2019/20 Cudlee Creek fire? (refer Attachment 1 of Subsidy Guidelines)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The plantation area that funds are being sought for is not less than 0.5 hectare and no greater than 5 hectares.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
You owned, occupied or leased the land on which the impacted plantation is located prior to 21 December 2019.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
As the applicant you will contribute <b>a minimum of 50 per cent of the total</b> budgeted cost of the eligible project activity costs through in-kind and / or cash contributions.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
None of the activities outlined in this application form (including the budget and activity table) have or will receive funding from another Australian or South Australian government program – this includes, as examples, \$75,000 Emergency Response in Primary Production Grants.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

You confirm that you are unable to claim reimbursement from an insurer for any activity to which this application relates.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The subsidy will only be used to reimburse costs that are consistent with the eligible activities listed in the Subsidy Guidelines.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
You are only claiming the subsidy for areas of your plantation that were directly impacted by the 2019/20 bushfire and for activities associated with returning the area to agricultural production prior to 1 May 2024.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
You are only claiming the subsidy for work undertaken after 21 December 2019.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
You have sought appropriate land management advice that will enable successful conversion of the plantation to productive agriculture.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has this Application been completed and signed by the Applicant(s)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Attachment checklist

To assist in the assessment of your application, please attach (where relevant) the appropriate supporting evidence. This information is mandatory and a minimum requirement for submitting a complete application<sup>1</sup>.

Required Attachment	Attachment Description	
Ability to make co-contribution	Evidence must include: - <ul style="list-style-type: none"> <li>copies of invoices and evidence of payment. This evidence must be for the subsidy funding sought as well as the applicant's co-contribution.</li> </ul> Note: For in-kind contributions, estimates and a description of how these have been calculated are acceptable	<input type="checkbox"/> Yes
Vendor Creation Form	If you have not previously registered with Shared Services, you need to complete a Vendor Creation Form to enable PIRSA to pay you.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
Labour log	If you are intending to claim funding for your own labour, you must complete and return a labour log that identifies a description of activities, timing and number of hours. This form is available on the PIRSA website	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
ABN	If you do not hold an ABN, you have completed and attached a Statement by Supplier form issued by the ATO.  This form is available on the program website OR from the ATO  <a href="https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/">https://www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/</a>	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
Council Rates	If the applicant is the owner of the property on which activities are to be undertaken please provide a copy of your latest <b>council rates notice</b> or other evidence of land ownership for the land on which the plantation is located.	<input type="checkbox"/> Yes

<sup>1</sup> PIRSA reserves the right to request further financial information from the applicant if required. This may include personal tax returns.

Lease Agreement	If you lease the property on which your activities are to be undertaken, please attach a copy of your current lease agreement.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
Share Farm Agreement	If your enterprise operates as part of a share farm agreement, please attach a copy of your current share agreement.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
Insurance Claim	A copy of your latest insurance claim if PIRSA does not hold this.	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
Property Map	A map of your property that clearly identifies the plantation areas to which you are proposing to undertake work and that demonstrates that it was impacted by the 2019/20 Cudlee Creek bushfire.	<input type="checkbox"/> Yes

**Previous Assistance**

Have you previously applied for an Emergency Bushfire Response in Primary Industries (“Clean Up”) Grant?

Yes                       No

Do you agree to PIRSA accessing information in your Emergency Bushfire Response in Primary Industries (“Clean Up”) Grant for the purposes of assessing this application?

Yes                       No                       Not Applicable

If yes, please provide your reference number (if known)

Reference No BF 2020 \_\_\_\_\_

## Applicant details

<b>Name of applicant</b>			
<b>Business (Legal entity) name</b>			
<b>ABN</b>			
<b>Roadside Address</b>			
	<b>Suburb/Town</b>		<b>Postcode</b>
<b>Postal address (if different to site address)</b>			
	<b>Suburb/Town</b>		<b>Postcode</b>

## Contact person

<b>Title</b>		<b>First name</b>		<b>Surname</b>	
<b>Position in business</b>					
<b>Preferred contact number</b>					
<b>Email address</b>					

## Property information

Please list all properties directly impacted by the 2019 - 2020 bushfire for which funds are being sought. You will need to list all land titles listed on your council rate notice.

- If you manage multiple land titles as one area, describe this as one property.
- If you manage multiple titles separately, describe these as individual properties.

### Property 1

Land Title Reference	Volume	Folio	Hundred	Total Land Title Area (ha)	Type of plantation	Total plantation area (ha)	Total plantation area (ha) impacted	Total plantation area (ha) relating to this application	Activities proposed for area converted to agriculture
<i>Example</i> CT (Certificate of Title) CL (Crown Lease)	5852	761	Woodside	10 ha	<input checked="" type="checkbox"/> Tasmanian Blue gum <input checked="" type="checkbox"/> Pine <input type="checkbox"/> Other (please specify)	2 ha	1.5 ha	1.5 ha	<input checked="" type="checkbox"/> Pasture/Grazing <input checked="" type="checkbox"/> Livestock <input checked="" type="checkbox"/> Other (please specify)
					<input checked="" type="checkbox"/> Tasmanian Blue gum <input checked="" type="checkbox"/> Pine <input type="checkbox"/> Other (please specify)				<input checked="" type="checkbox"/> Pasture/Grazing <input checked="" type="checkbox"/> Livestock <input checked="" type="checkbox"/> Other (please specify)
Property Ownership									
<input type="checkbox"/> Property Owner <input type="checkbox"/> Share Farmer <input type="checkbox"/> Lease Holder									

**Note: if activities are on more than one property, please attach a list**

**Summary of steps you will undertake to convert plantation to agriculture, including name of person and supplier who you have consulted to enable successful conversion of the plantation to productive agriculture.**

**Have clean up and timber removal activities commenced?**

Yes  No

If No, please provide estimated timing of commencement and reasoning.

## Primary production business

Do you run the property as a primary production business?

Yes  No

If yes, complete the table below to provide a brief description of your primary production enterprise.

Key business activities	
Number of years in operation	
Property size (ha)	
Number and type of livestock (now)	
Number and type of livestock (proposed)	

## Insurance

Has a claim for insurance been made in relation to the direct damage caused by the disaster?

*Please provide a copy of your latest insurance claim to Department of Primary Industries and Regions (refer to attachment checklist).*

***If as part of your Emergency Bushfire Response in Primary Industries (Clean Up) Grant application you provided the information and it remains up to date, you do not need to provide your insurance claim.***

***If the information previously provided remains up to date, please ensure you agree to PIRSA using this information for the purpose of assessing this application (See Section 1- Previous Assistance).***

<input type="radio"/> Yes – please provide insurance details below  	<input type="radio"/> No – please indicate why <table border="1" style="width: 100%;"> <tr> <td style="width: 20px;"><input type="radio"/></td> <td>Uninsured (please explain below)</td> </tr> <tr> <td><input type="radio"/></td> <td>My/our policy does not provide cover for the items damaged or damage caused by the bushfire (please attach insurance policy)</td> </tr> <tr> <td><input type="radio"/></td> <td>Other (briefly detail below)</td> </tr> </table>	<input type="radio"/>	Uninsured (please explain below)	<input type="radio"/>	My/our policy does not provide cover for the items damaged or damage caused by the bushfire (please attach insurance policy)	<input type="radio"/>	Other (briefly detail below)
<input type="radio"/>	Uninsured (please explain below)						
<input type="radio"/>	My/our policy does not provide cover for the items damaged or damage caused by the bushfire (please attach insurance policy)						
<input type="radio"/>	Other (briefly detail below)						

Please include any other additional insurance / other details:

--

## Financial Acquittal - please complete financial acquittal spreadsheet

### Total Budget Summary Table

Total Funding Requested	Total Project Cost
\$	\$

## Authorisation, Declaration and Certification

- 1) I/We authorise the Minister for Primary Industries and Regions (**Minister**), acting through the Department of Primary Industries and Regions (**PIRSA**), to obtain and exchange any information regarding my/our affairs from my/our banker, accountant, or other source. If requested, I/We authorise my/our banker, accountant or any other business contacts to supply any required information to PIRSA.
- 2) I/We have read and understood the Cudlee Creek Small Plantation Clean-up and Return to Agriculture Subsidy Guidelines and have obtained clarification and advice where needed.
- 3) I/We warrant that the information provided in this Application is true and correct in every particular.
- 4) I/We acknowledge that deliberately giving false or misleading information is a serious offence under the Oaths Act 1936 (SA) and may lead to prosecution.
- 5) I/We understand that we may seek independent legal, accounting, taxation or other expert advice on any aspect of this application.
- 6) Application is complete in all sections and each page of the authorisation/declaration/certification and Terms and Conditions has been signed by all authorised signatures of the entity.

## Terms and Conditions

- 1) I/We acknowledge and agree that if I/we receive a subsidy pursuant to this Application that this Application will constitute a legally binding agreement between the Minister and me/us, and I/We accept and undertake to comply with these terms and conditions.
- 2) I/We acknowledge the subsidy is by way of reimbursement for costs outlined in this Application in relation to the removal of bushfire impacted plantations and return to agriculture as outlined in the Subsidy Guidelines.
- 3) I/We agree to provide PIRSA, if necessary, with such information and/or reports as PIRSA may reasonably require to enable PIRSA to monitor my/our performance of my/our obligations under this agreement and ensure that the rebate is used for the reimbursement of costs relating to removal of bushfire impacted plantations and return to agriculture activities outlined in this Application.
- 4) I/We agree to a PIRSA representative undertaking an inspection of our property if required to confirm that the activities outlined in this Application have been undertaken.
- 5) I/We agree that any activity that I/we undertake in connection with my/our use of the rebate complies with the laws from time to time in force in South Australia.
- 6) I/We agree that if I/we
  - a) fail to comply with any of these terms and conditions;
  - b) have, in any dealings with the Minister or with PIRSA or in this Application, provided any false, misleading, incomplete or incorrect information,

I/we will be liable to repay such amount of the subsidy the Minister may demand in writing.

- 7) I/We enter into the undertaking under clause 6) to repay all, or a portion of, the subsidy with the intention of creating a legally binding, valid and enforceable obligation owed by me/us to the Minister.
- 8) I/We agree to repay to the PIRSA any grant moneys which are unexpended at the end of the grant period unless specific approval is given by the Chief Executive (or employee of the public authority nominated by the Chief Executive) for those moneys to be retained by the entity.
- 9) I/We confirm that as the applicants we are not insolvent or under external administration or bankruptcy at the time of making this Application.



- 10) I/We agree that nothing in this Application nor any payment of the subsidy pursuant to this agreement will create a partnership, joint venture or association of any kind between me/us and the Minister or PIRSA, nor will it render the Minister or PIRSA liable for any debt or liability incurred by me/us in connection with this Application or the agreement.
- 11) I/We agree that neither the Minister nor PIRSA will be liable to reimburse any losses of mine/ours that may result from this Application or the payment of the grant pursuant to this Application or the activities outlined in this Application.
- 12) I/We warrant that the information provided in this Application (including in the "Authorisation, Declaration, Certification and Terms and Conditions" sections) is true and correct in every particular.
- 13) I/We acknowledge that this Application, including any attachments and supporting documents, once submitted to PIRSA will become subject to the operation of the *Freedom of Information Act 1982 (SA)*, and could, subject to the provisions of that Act, be released pursuant to a request made under that Act.
- 14) I/We authorise the Minister, acting through PIRSA to disclose any information contained in this Application, and any attachments and supporting documents, to any other agency of the South Australian Government or to any agency of any other State for the purpose of or in connection with the administration of the Cudlee Creek Small Plantation Clean Up and Return to Agriculture Subsidy or any other similar program or scheme.
- 15) I/We have provided copies of GST compliant invoices as evidence that eligible expenses have been paid for. In kind contributions that relate to own or third party labour can be estimates.
- 16) I/We warrant that all necessary and appropriate approvals for the activity in relation to which this Subsidy is sought will be obtained from the relevant Commonwealth, State and/or Local governments, and I/We undertake to manage project activity in accordance with relevant laws and regulations.
- 17) I/We agree to provide PIRSA, if necessary, with such information and/or reports as PIRSA may reasonably require to enable PIRSA to monitor my/our performance of my/our obligations under this agreement and ensure that the grant is used for eligible activities as outlined in the Subsidy Guidelines and in this Application. This information may include photographs, quotations, tax invoices, receipts, bank statements or other similar records.
- 18) I/We agree to participate in any monitoring and evaluation activities.

**SIGNED by the Applicant as named below:**

I ....., authorised person, for  
 and on behalf of [insert entity name (A.B.N XX XXX XXX XXX)] ("**Recipient**") acknowledge and accept the terms and conditions specified in this subsidy application.

Signature: .....

Print Full Name: .....

Position/Office: .....

Date:        /        /

Signed in the presence of:

Witness: .....

Print Full Name: .....

Date:        /        /

## Further Information

---

### More Information

For more information & to discuss your application contact:

Rebecca McCall  
ph: 8429 3820

### Lodging Applications

Completed Applications (with all supporting documentation) should be forwarded to:

**By Mail (Note: make a copy for yourself)**

2019/20 Cudlee Creek Bushfire – Small  
Plantation Clean up and Return to Agriculture  
Subsidy  
PIRSA – Industry and Regional Development  
GPO Box 1671  
ADELAIDE SA 5001

**By Email:** Completed Applications can be emailed to:  
[PIRSA.GrantsEnquiries@sa.gov.au](mailto:PIRSA.GrantsEnquiries@sa.gov.au)

Applications submitted by email should be submitted with a title of “2019/20 Cudlee Creek Bushfire – Small Plantation Clean up and Return to Agriculture Subsidy”.